



**NOTICE INVITING INFORMAL BIDS
FOR
CONSTRUCTION AND INSTALLATION
OF
LIBRARY COMMUNITY ROOM AV PRODUCTION BOOTH
Project No. CP 16-326**

NOTICE IS HEREBY GIVEN that the City of Rancho Mirage, hereinafter referred to as City, invites sealed bids for the above-stated project and will receive such bids in the offices of the Public Works Director up to the hour of **4:00 P.M. on MONDAY, the 21ST day of NOVEMBER, 2016.**

1. PROJECT: Construction and Installation of Library Community Room AV Production Booth Project CP 16-326

2. DESCRIPTION AND LOCATION OF WORK

The work to be done consists of furnishing all materials, equipment, tools, labor, and incidentals as required by the Drawings and Contract Documents for the above-stated project. The general items of work to be done hereunder consist of the construction and installation of an Audio Visual Production Booth at the City of Rancho Mirage Public Library. Improvements include, but are not limited to the following:

1) The Work of Project: The Rancho Mirage Public Library proposes to construct an audio visual control booth to serve the existing Community Room located within the library building. This technical production area is approximately 220 square feet and is to provide an elevated space dedicated to AV support functions with storage space located beneath the booth. The project would also create a vestibule at the existing northerly entrance to the Community Room from the adjacent Lobby.

2) The construction group is mezzanine within an existing A-3 (formerly A-2.1) space. Construction type is Type V B. The Project involves selective demolition, metal stud framing and drywall, interior finishes and AV equipment benches, new doors and interior glazing, modification of existing electrical, HVAC and fire suppression and alarm systems, and additional lighting.

3) Type of Contract: Single prime contract.

4) Work by Owner:

1. Preceding Work: None.
2. Concurrent Work: AV cabling and control wiring.
3. Subsequent Work: AV equipment installation.

5) Owner-Furnished Products: NA

6) Contractor-Furnished, Owner-Installed Products: NA

7) Use of Site: Limited to work in areas indicated:

1. Contractor limited use of site and building shall be as indicated on Drawings and as directed by City Staff.

2. Owner occupancy and use by public will occur during work of this Contract.
3. The area of work can be confined by an existing operable partition system within the Community Room. The operable partition must be protected from dust and damage for the duration of the work of this Contract.

8) Owner's Occupancy Requirements: The Library will remain open to the public during the work of this Contract. Portions of the Community Room not contained within the limit of work must remain operational and accessible during the Work.

9) Work Restrictions: As indicated on Drawings.

Location: City of Rancho Mirage Public Library, 71-100 Highway 111, Rancho Mirage, CA 92270

3. REQUIRED LICENSE: Type Class (B) General Contractor and/or a combination of Class (C) specialty licenses.

Required License Type: At the time of contract award, the prime contractor shall possess a valid Class B contractor's license and/or a combination of Class C specialty contractor's license(s) sufficient to perform the work. The successful bidder must possess a valid contractor's license throughout the duration of the Contract. The Contractor's California State License number shall be clearly stated on the bidder's proposal.

4. DURATION OF WORK: 45 Calendar Days

5. CONTACT INFORMATION:

Office and Mailing Address:

City of Rancho Mirage
69825 Highway 111
Rancho Mirage, CA 92270

Website Address: www.ranchoirageca.gov

Phone: (760) 770-3224 **Fax:** (760) 770-3261

Contact Person: Mark W. Sambito, Director of Public Works

6. BIDDING DOCUMENTS

Contract Documents, Drawings and Plans are available through the City's website at: www.RanchoMirageCA.gov. Under Quick Links select Notice Inviting Bids/P&S ► Plans and Specifications ► **Construction and Installation of Library Community Room AV Production Booth Project, CP 16-326**. If you are interested in this project, you will need to visit the City's website and sign up. To receive plans you must complete the on-line registration form. Once you have signed up you will receive an email with the requested documents for download and printing.

7. BID SUBMISSION

Sealed Bids will be accepted until **4:00 P.M. on MONDAY, the 21ST day of NOVEMBER, 2016**.

8. PREVAILING WAGE LAWS

Any contract entered into pursuant to this notice will incorporate the provisions of the State Labor Code. Compliance with the prevailing rates of wages and apprenticeship employment standards established by the State Department of Industrial Relations will be required.

9. BIDDER'S SECURITY

Each bidder's bid must be accompanied by one of the following forms of bidder's security: (1) cash; (2) a cashier's check made payable to the City; (3) a certified check made payable to the City; or (4) a bidder's bond executed by a California admitted surety as defined in Code of Civil Procedure Section 995.120, made payable to the City in the form set forth in the Contract Documents.

Such bidder's security must be in an amount not less than ten percent (10%) of the maximum amount of bid as a guarantee that the bidder will enter into the proposed Contract. If Bidder is awarded contract, such bidder will provide the required Performance and Payment Bonds, insurance certificates and any other required documents. In the event of failure to enter into said Contract or provide the necessary documents, said security will be forfeited.

10. RETENTION

The CITY will retain 5 percent of each progress payment as security for completion of the balance of the work. At the request and expense of the successful bidder, the City will pay the amounts so retained upon compliance with the requirements of Public Contract Code, Part 5, Section 22300 and the provisions of the contract documents pertaining to Substitution of Securities.

11. SUBSTITUTION OF SECURITIES

In conformance with the State of California Public Contract Code, Part 5, Section 22300, CONTRACTOR may substitute securities for any monies withheld by the CITY to ensure performance under this Agreement.

12. PERFORMANCE AND PAYMENT BOND

Separate payment and performance bonds, each in an amount equal to 100% of the total Contract amount, are required, as set forth in the Contract Documents. To be acceptable, surety companies must be authorized to do business and have an agent for service of process in California, be on the accredited list of the United States Treasury Department, and have an "A" policyholder's rating and a financial rating of Class V, or better, in accordance with the current Best's Rating.

13. RESERVATION OF RIGHTS

The CITY reserves the right to reject any or all bids, to waive any irregularity, to accept any bid or portion thereof, and to take all bids under advisement for a period of sixty (60) days.

No bidders will be discriminated against on the basis of race, color, national origin, ancestry, sex, or religion in any consideration leading to the award of contract.

Dated this 28th day of October, 2016

City of Rancho Mirage
69-825 Highway 111
Rancho Mirage, CA 92270
(760) 324-4511