

# City Manager's Quarterly Report



**JULY 2016**  
Second Quarter

Randal K. Bynder, City Manager

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## City Manager

The 2<sup>nd</sup> quarter City Manager's Report provides information and updates by City department or division with a wide variety of projects and public services.

Local government is where our residents, visitors, and businesses are best served. City staff is proud and privileged to serve the fine community of Rancho Mirage.

**Randy Bynder**  
City Manager



## City Manager's Report

The City Manager's Report is intended to keep the City Council, City staff and all others interested in up-to-date City matters. Some information in this Report may be preliminary or ongoing and subject to change. Potential land use and/or economic development projects described are to be considered tentative (and in some cases may be speculative), subject both to change and to all future City review and approval processes. Nothing in this Report constitutes, evidences or implies City approval of any such project, nor City acceptance of any proposed terms of any agreement, contract or understanding referred to in this Report. All such matters remain fully subject to all normal City approval processes, up to and including public meetings and/or public hearings before the Planning Commission and/or City Council, at future dates.

# Administration

## BUILDING & SAFETY

The second quarter of 2016 has seen a sustained level of new housing and addition/remodel projects, with the overall permit count rising every month this year beginning with 117 in January to 185 in July. This growth is duplicated in commercial projects, existing sites that are seeing significant capital investment.

Projects now under construction are as follows:

- Tamarisk Country Club clubhouse expansion 4623 sf.
- Mission Hills Club house remodel 13701 sf.
- Sunnylands new Administration Campus which comprises nine buildings on seventeen acres with a total building area of just under 48000 sf.
- Hobby Lobby 49000 sf. In the Rancho Las Palmas center.

The second quarter specific results were as follows:

- PV Solar permits were down slightly from last year 86/81 at about 3 million dollars.
- HVAC permits however saw a significant increase from 76 to 112 during the same quarter.
- Home additions and off slightly with 63 with a valuation of \$2.6 million in 2015 and 54 with a valuation of \$1.8 million this quarter.
- As listed above commercial construction saw increases. The current quarter saw 21 permits with a valuation of \$10,800,000 up from the 2015 2<sup>nd</sup> quarter numbers of 13 at just under \$7.5 million.

### 10 Year Quarter Comparison

CALENDAR YEAR TO DATE (April- June)	TOTAL NUMBER OF PERMITS	TOTAL VALUATION	SINGLE FAMILY HOME PERMITS	VALUATION OF DWELLINGS ONLY
2016	481	\$23,098,518	6	\$2,158,169
2015	396	\$23,473,478	16	\$7,173,664
2014	484	\$13,943,842	4	\$1,904,375
2013	387	\$16,781,503	10	\$4,767,708
2012	329	\$8,369,680	3	\$1,029,913
2011	286	\$6,913,900	1	\$584,252
2010	325	\$12,170,648	1	\$4,000,000
2009	269	\$6,394,399	0	\$0
2008	347	\$17,761,956	7	\$3,401,000
2007	280	\$29,037,077	19	\$8,456,557

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## **RANCHO MIRAGE CITIZENS ON PATROL SERVICES (“COPS”) VOLUNTEER PROGRAM**

The COPS program are dedicated ambassadors for City and provide support to the Sheriff’s Dept. with traffic control duties during accidents, commercial and residential patrols, special event facilitation for the City Library and the remodeled Rancho Mirage Community Park for the Music in the Park Concert Series at the newly added Amphitheatre. They assist in the reduction of crime by providing high visibility in various aspects of police surveillance and reporting procedures. The COPS members are trained and certified in CPR, first aid and emergency preparedness response.

New Officers were elected in early April and a major effort has begun for recruitment of new volunteers for the coming year that will include enhanced duties in administrative support for City staff. Below listed are the 1st Quarter highlights for COP activities:

	2015	2016
<b>Miles Driven</b>	6,761	7,615
<b>Hours</b>	1,487	1,374
<b>Incidents</b>	69	76
<b>Number of shifts</b>	137	184
<b>Members/Volunteers</b>	26	23

## **CODE COMPLIANCE**

### **Comprehensive Approach to Code Compliance**

Code Compliance is responsible for helping citizens maintain and preserve their property values, and providing Animal Services through the enforcement of the City’s Municipal Code. Although compliance is the primary objective, the road to compliance may be complex. Taking the comprehensive route includes outreach opportunities to educate Home Owner Associations and residents alike in establishing measureable goals based on the community needs and to determine the magnitude of the issues in seeking cooperative resolution.

Highlights of the Division’s recent notable accomplishments for the 2nd Quarter of 2016 (April-June) include:

- Received and processed **323** complaints with **422** violation types.
- Participate in Riverside County Waste Management Graffiti Reimbursement Program to recover over \$3,000 in graffiti abatement expenditures.
- Coordinate/Participate with Rotary Club of Rancho Mirage for annual “Rotarian Service Work Day”.
- Initiate Code Compliance/Building & Safety Construction Safe Program to educate resident/owner contractors on the importance of obtaining permits and contacting the Building Division prior to commencing any construction related activities on their homes. Thus far, the Code Compliance Division has issued over ten “Stop Work” notices for non-permitted construction projects.
- Abatement of imminent health and safety violations of several vacant/abandoned properties and recovered over \$14,000 in abatement cost incurred by the City.
- Annual lien/assessment of abatement costs presented and approved by to City Council for (7) properties in the amount of \$4,843.75.

## Code Compliance Fee Receipts

Business License	\$ 31.00
Massage Permits	\$ 675.00
Administrative Fines	\$ 9,353.00
Abatement Fees	\$ 5,000.00
Document Releases	\$ 644.00
<b>TOTAL</b>	<b>\$15,703.00</b>

Inspections and Code Activities	Inspection Results
<ul style="list-style-type: none"> <li>• 217 Initial Inspections</li> <li>• 280 Follow-Ups</li> <li>• 30 Weekend Inspections</li> <li>• 159 Animal Control</li> <li>• 316 Phone Call Inspections</li> <li>• 6 Graffiti Inspections</li> <li>• 7 Massage Licenses</li> <li>• 1 Business License</li> </ul>	<ul style="list-style-type: none"> <li>• 13 City Abatements (includes graffiti and vacant properties)</li> <li>• 11 Abatement by owners</li> <li>• 236 Cases Closed</li> <li>• 67 Documents submitted for recordation at County</li> </ul>

## PLANNING DIVISION

### Planning Applications Submitted – April through June 2016

- 1 Environmental Assessment
- 2 General Plan/Zoning Map Amendment
- 8 Minor & Major Modification Permits
- 1 Preliminary Development Plan
- 1 Preliminary Development Plan Extension
- 2 Single Family Permits
- 10 Sign Permits
- 2 Sign Program Amendments
- 1 Specific Plan Amendment
- 1 Tentative Parcel Map
- 1 Tentative Parcel Map Extension
- 1 Tentative Parcel Map Revision
- 3 Tentative Tract Map Extensions
- 4 Temporary Use Permits
- 19 Use & Occupancy Permits
- 2 Variances
- 2 Zoning Interpretations

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## **Major Planning Projects – Applications Currently Being Reviewed/Processed**

### **Section 19 Rancho Mirage Commons – Quorum Group**

**Project Planner: Bud Kopp, Planning Manager**

Staff has accepted applications for an amendment to the Section 19 Specific Plan and Development Agreement for the mixed use development in Section 19 known as Rancho Mirage Commons. Staff has met multiple times with the applicant and the Section 19 Subcommittee to discuss the contents of the Specific Plan Amendment and more particularly the contents of the Development Agreement. Tribal consultation under SB-18 regulations has been completed. The applicant and Section 19 Subcommittee are currently negotiating and finalizing the terms of the DA. Staff continues to meet with the Section 19 Subcommittee and receive direction on the terms of the Development Agreement and requested Specific Plan Amendments. Staff completed the AB-52 consultation and is currently working with the applicant on final verbiage in the Development Agreement. The project will be moving forward to the Planning Commission for consideration in September.

### **Verdana – Tahiti Partners – PDP15003**

**Project Planner: Joshua Altopp, Associate Planner**

On September 3, 2015 the applicant submitted a Preliminary Development Plan application for the construction of Tract Map 34435 on Da Vall Drive just north of the Tuscany residential development. The subdivision consists of 27 residential lots, multiple lettered lots (including the retention basins) and a private cul-de-sac street with one main gated entrance. The name of the proposed development is Verdana and the PDP consists of three floor plans with homes ranging in size from 2,325 to 2,795 sq. ft. The application was deemed incomplete on September 30, 2015. Staff received a resubmittal packet in late January. Staff reviewed the resubmitted plans and determined that the application was still deemed incomplete. Revised plans were submitted in April and the project moved forward to the Architectural Review Board for consideration on May 23, 2016. The ARB determined that the project's architecture needed additional work. The applicant is in the process of making those revisions. It is anticipated to be resubmitted in late summer for ARB's reconsideration

### **MSA Consulting/Horizon Pacific – Rancho Cove LLC –SPA16001**

**Project Planner: Joshua Altopp, Associate Planner**

An application was submitted on April 26, 2016 to amend the Highway 111 West Specific Plan to include a new district "District 8". In addition to this application a PDP, TTM and EA are anticipated to be submitted in early August 2016. The SPA was submitted to begin the SB18/AB52 process which is a 90 day consultation with local Indian tribes.

### **Pelagic Real Estate LLC – PDPX16001 and TTMX36553**

**Project Planner: Joshua Altopp, Associate Planner**

An application was submitted on May 13, 2016 for an extension of time for PDP13005 and TTM 36553. The original entitlement was for a 115 lot subdivision on 36.7 acres with multiple lettered lots (including retention basin) and a series of private streets with one main gated entrance located at the northwest corner of Ramon and Rattler Roads (to the south side of Rancho Mirage High School). The proposal includes 5 floor plans ranging in size from 2,847 to 3,594 square feet. The City Council

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approved the project on May 15, 2014. The original approvals were valid for two years. Staff has deemed the extension of time application incomplete and has provided additional direction to the applicant.

**The City of Rancho Mirage / Pulte Homes - ANN16002**  
**Project Planner: Bud Kopp, Planning Manager**

The City is working with Pulte Homes on a proposed annexation of 320 acres at the northeast corner of Dinah Shore Drive and Los Alamos Road. The site is currently under Tribal Allottee ownership and a Specific Plan, Tentative Tract Map and Environmental Impact Statement/Report were processed by the Agua Caliente Band of Cahuilla Indians as lead agency. In June 2016, the City Council accepted the Environmental Document (EIS/EIR) for use in processing the project and a Notice of Determination was recorded. Staff is currently working with the applicant on details to be contained in a Pre-Annexation/Development Agreement. Staff is also drafting a Plan of Services and compiling an application that will be submitted to LAFCO in September as a formal request for annexation. We expect that the Tentative Map, Specific Plan and EIR, which have already been adopted by the Tribe will be brought forth to the Planning Commission in September/October in the form of a workshop to familiarize them with these approved documents. A Preliminary Development Plan will be submitted by Pulte in late 2016 that will require City consideration of the proposed architectural and site planning details of the project.

**White Bros – SPA16002, GPZMA16001, and EA160001**  
**Project Planner: Joshua Altopp, Associate Planner**

An application was submitted on June 6, 2016 for a Specific Plan Amendment, General Plan/Zoning Map Amendment and Environmental Assessment. The SPA is to amend the land use designation of 10 acres within the Monterey Specific Plan from Medium Density Residential (R-M) to Office (O) The GPZMA will apply the same land use changes. In addition to these applications, applications for a PDP and TTM for a 12 building, 75,164 square foot medical office complex. These applications are anticipated to be submitted in August. The SPA was submitted to begin the SB18/AB52 process which is a 90 day consultation with local Indian tribes.

**City of Rancho Mirage – GPZMA16002**  
**Project Planner: Bud Kopp, Planning Manager**

City Initiated Zone Change of 10 acres from, R-M (Medium Density Residential) to C-C (Community Commercial) at the southwest corner of Dick Kelly Drive (35<sup>th</sup> Avenue) and Monterey Avenue immediately north of the White Brothers project. This project is being assessed in the White Brothers Environmental Document but will move forward as a separate action concurrently with the White Bros. Project (SPA16003, GPZMA16002 and EA160001). The SB18/AB52 process which is a 90 day consultation with local Indian tribes has begun.

**Essi Engineering – TPM36849**  
**Project Planner: Majna Dukic, Assistant Planner**

An application was submitted on December 22, 2015 for a Tentative Parcel Map. The application was declared incomplete for processing and revisions were submitted on June 22, 2016. The project consists of a single parcel of 4.22 net acres to be subdivided into three parcels. Each parcel will

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contain a minimum of 1-acre net. Also, there would be a private street which would provide access to the three parcels. The 4.22-acre parcel to be divided is currently vacant. The project is located west of Monterey Avenue and east of Vista Dunes Road. There have been similar subdivisions of land approved on surrounding lots. Custom homes will be proposed on each lot using the SFP process.

**Nguyen Reckard Holdings LLC- Michael Kiner- PDP16001**  
**Project Planner: Majna Dukic, Assistant Planner**

On May 18, 2016, Michael Kiner submitted an application on behalf of Nguyen Reckard Holdings LLC to construct a new medical office building off of Sahara Road. The applicant is proposing to develop a new 4,614 square foot medical office building on a 27,496 square foot lot. The proposed building will contain nine offices and five exam rooms. The proposed development also includes a covered parking area and a potential future addition of 1,375 square feet. The proposed development is part of the District 2 Highway 111 East Specific Plan on an infill lot. An incompleteness letter was sent out June 17, 2016. We expect this project will be determined complete for processing by the end of July and will be ready for Architectural Review Board in August

**Approved and Under Construction**

**Residential:**

**Escala (North & South) – Toll Brothers – TTM's 32320/PDP11001 (N) and 32330/MOD11022 (S)**  
**Project Planner: Joshua Altopp, Associate Planner**

The applicant received City Council approval on April 21, 2005 for a Preliminary Development Plan including the construction of three floor plans with associated landscaping for the two subdivisions. These subdivisions consist of 57 residential lots (on 30 acres), multiple lettered lots (including retention basin), and looped private cul-de-sac streets each with one main gated entrance. Toll Brothers continues construction on both Escala South (11 lots) and Escala North (20 lots), using detached single-story house plans that range in size from 3,163 sq. ft. to 4,085 sq. ft. At this time, Toll Brothers has sold a total of 31 homes in both subdivisions with 9 lots remaining in Escala North and no lots remaining in Escala South.

**Estilo – Toll Brothers – TTM34227**  
**Project Planner: Joshua Altopp, Associate Planner**

The City Council approved this residential Development Plan on November 15, 2012. The development consists of four floor plans with various elevations ranging in size from 2,995 to 3,790 sq. ft. with optional casitas. The subdivision consists of 39 residential lots, multiple lettered lots (including retention basins), and a looped private street with one main gated entrance. Currently the residential development remains under construction and to date, 33 homes are either under construction or have been completed.

**Revelle – Rudy Herrera (Family Development) – PDP13003**  
**Project Planner: Joshua Altopp, Associate Planner**

The applicant received City Council approval on September 3, 2013 for a Preliminary Development Plan including the construction of five floor plans ranging in size from 3,297 sq. ft. to 3,667 sq. ft.

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associated with the development of Tract Map 36235 located on Clancy Lane. The subdivision consists of 32 residential lots on 18.3 acres, multiple lettered lots (including retention basin), and multiple private cul-de-sac streets with one main gated entrance and secondary exit/emergency access to Verbenia Road. The construction of seven homes including the model began in January 2014. The model home complex opened in June 2014. To date, 14 homes are either under construction or have been completed.

**Siena Vista Estates – Ken Cokeley – TM36530/PDP13001**

**Project Planner: Joshua Altopp, Associate Planner**

On June 20, 2013 the City Council approved the applicant's Tentative Tract Map submittal for the subdivision of a 5-acre parcel into 10 single family residential lots and multiple lettered lots at the southeast corner of Landy Lane and Victory Drive. In conjunction with this application is a Preliminary Development Plan for the construction of 10 homes ranging in size between 3,989 and 4,464 sq. ft. plus three car garages. The first model home and all site improvements were completed in August 2015. The developer has recently contacted staff regarding additional elevation options for the three approved floor plans. Staff will continue to work with the applicant and are awaiting their submittal.

**Verlaine – GHA Enterprises – TM36623/PDP14003**

**Project Planner: Joshua Altopp, Associate Planner**

On March 20, 2014 the City Council approved the subdivision of 6.7 acres into 17 residential lots at Tangerine Lane and Palm View Road in the Tamarisk neighborhood. The developer subsequently submitted an application for a Preliminary Development Plan for the construction of the 17 homes ranging in size from 3,188 to 3,968 sq. ft. on May 30, 2014. The City Council approved the project at their October 16, 2014 meeting. Site grading work began in December 2014 with all tract improvements and the three model home complex being completed by June 2015. Of the 17 lots within the subdivision, Lot No. 16 was purchased by an adjoining homeowner who plans to merge the two parcels to protect their views to the west. Of the remaining 16 lots 13 homes have either been constructed or are under construction.

**Villas of Mirada – TTM29389/PDP04011**

**Project Planner: Joshua Altopp, Associate Planner**

The applicant received City Council approval on November 18, 2004 for a Preliminary Development Plan including the construction of four floor plans ranging in size from 3,423 to 4,152 sq. ft. with associated landscaping for the subdivision. The subdivision consists of 46 residential lots (on 47 acres), multiple lettered lots (including retention basin), and multiple private cul-de-sac streets with one main gated entrance. Twenty-eight (28) homes were constructed through the summer of 2013 when the remaining eighteen (18) lots were purchased by Davidson Communities. In order to provide additional options to potential home buyers the developer proposed to staff two additional floor plans prepared by the project's original architect. Staff reviewed and approved the additional floorplan option bringing the total to five differing floor plans to choose from. To date 37 homes have either been constructed or are under construction.

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## **Commercial and Office Projects:**

### **Rancho Las Palmas Shopping Center – CUP14006/MOD14011**

**Project Planner: Jeremy Gleim, Senior Planner**

On June 18, 2014, applications were submitted for a (Major) Modification and a Conditional Use Permit for a major renovation/remodel of the Rancho Las Palmas Shopping Center, which will include a new pharmacy with drive-thru. This project was approved by the City Council November 6, 2014. As of July 2016, the majority of the buildings have been completed, or are nearing completion. The Hobby Lobby building is currently under construction, and will likely be finished in the next 2 – 3 months. Tenant occupancy rates for the center are dramatically higher than pre-remodel rates, which is a great sign for the future, and a testament to the quality of work that has been done to this point.

### **Rancho Mirage Rehabilitation Center – Vibra Healthcare – TPM31761/PDP07012**

**Project Planner: Joshua Altopp, Associate Planner**

On December 6, 2007 the City Council approved the development of a single story physical rehabilitation hospital in two phases, totaling 70 beds and 64,768 sq. ft. on a 6.79 acre parcel at the southeast corner of Ramon Road and Da Vall Drive. Construction began in the spring of 2008 and was halted with the downturn in the economy. The construction of the building was approximately 30% complete. In the beginning of March, the new property owner and operator Vibra Healthcare closed escrow on the property with plans to complete the project and open the site as a rehabilitation hospital. Founded in 2004, Vibra Healthcare is a national post-acute healthcare provider with 92 facilities in 18 states (including ten in California). Vibra intends to commence construction on the facility very soon with an approximate 12 month timeframe for completion. In mid-March, staff met with their project team to discuss several small modifications to the building to suit their operational needs. On site work has begun with an anticipated construction timeline of 12-14 months to finish.

### **Sunnylands – Lance O'Donnell – MOD15008**

**Project Planner: Joshua Altopp, Associate Planner**

On March 18, 2015, Lance O'Donnell, AIA submitted an application on behalf of the Sunnylands Trust to construct several new buildings on the Sunnylands Visitors Center campus. The buildings are proposed to be located west of the Visitors Center and include a 15,000 square foot administrative building, 7,374 square foot archive building, 13,746 square foot operations building and an 8,000 square foot storage building. The buildings are low profile and consistent with the mid-century architectural color and material palette. The applicant intends to pursue a LEED Platinum certification and the project includes substantial features such as solar and a greywater reclamation system. The project was endorsed by the Architectural Review Board on June 22, 2015. The project was reviewed and endorsed by the Planning Commission on July 30, 2015 and the entitlements were granted by the City Council on September 3, 2015. The applicant's team has submitted a Final Development Plan for review which was approved in February. Building permits were issued in late April and construction is expected to take between 22-24 months to complete.

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## **City Projects:**

### **Rancho Mirage Community Park Expansion – City of Rancho Mirage – PDP13004** **Project Planner: Bud Kopp, Planning Manager**

The construction drawings, specifications and bid documents for the Rancho Mirage Community Park Expansion Plan were finalized and Public Works accepted bids on the project through April 16, 2014. A pre-bid meeting was held on April 2<sup>nd</sup>. Bids were rejected and the documentation package was clarified and updated. The project was re-advertised as prevailing wage and was awarded by the City Council in October 2014. Construction began in December, 2014. A ribbon cutting of the Amphitheatre was held in November 2015 in conjunction with the Art affaire. The remaining improvements including the ceiling of the Amphitheatre and children's play area were completed prior to the "Music in the Park" series of concerts. Minor adjustments to park operations continue to be considered as needed.

### **City of Rancho Mirage Section 30 Dog Park – The City of Rancho Mirage – PDP14006** **Project Planner: Bud Kopp, Planning Manager**

A dog park was initially included in the Whitewater Park expansion project, however, in October 2013, it was determined that the park was too small and removed from the project. In April 2014, the Council conducted a Study Session, considered various sites, and generally agreed that a City owned site in Section 30 was a suitable location as it was already zoned appropriately for such use. Further direction was given to work with the Section 30 Subcommittee and refine the proposal. Staff presented a revised site plan to the Subcommittee on July 22<sup>nd</sup> and the preliminary design and environmental assessment was forwarded to the Planning Commission for consideration on September 18, 2014. The Commission conducted the public hearing and recommended that the item be continued to the October 9<sup>th</sup> meeting. The Planning Commission recommended approval on October 9, 2014 and the City Council granted final approval of the project on October 16, 2014. The official groundbreaking occurred on February 25<sup>th</sup> and the Notice to Proceed was issued on March 14, 2016. The Dog Park is currently under construction.

## **Approved Not Yet Under Construction**

### **RMSW, LLC – Thunderbird Resort – SPA14002/PDP14007/TPM36885** **Project Planner: Joshua Altopp, Associate Planner**

The applicant submitted a Preliminary Development Plan, Tentative Parcel Map, Specific Plan Amendment, and Environmental Assessment application for the construction of a 246,779 square foot development situated on 23.71 acres. The project known as "Thunderbird Resort and Spa" is a one and two story resort that includes a spa, fitness facility, restaurant, meeting rooms and residential buildings. The project is situated on the south side of Highway 111 between Frank Sinatra Drive and Mirage Cove Drive opposite The Atrium. The project was reviewed by ARB on January 12, 2015 and the Board requested a series of improvements both to the site and the architecture. On March 9, 2015 the modifications were endorsed by the ARB. The project was reviewed and endorsed by the Planning Commission on May 14, 2015 and the entitlements were granted by the City Council on June 4, 2015. The developer is currently organizing the project's financing and finalizing the agreement with the resort operator. In late March the applicant informed staff they are on-track for finalizing their Operator Agreement and Financing Package. Prior to the applicant submitting the

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construction drawings for approval, we anticipate the announcement of the hotel operator. After this is completed the construction documents will be completed for plan check review. As of this time, the applicant is working with staff on a modification of the original entitlements that better suits the current proposed hotel operator.

**Magnesia Falls Plaza – TPM36913/MOD15006**  
**Project Planner: Jeremy Gleim, Senior Planner**

Two applications were submitted recently in conjunction with Magnesia Falls Plaza (adjacent to the Rancho Las Palmas Shopping Center): a Minor Modification application for façade improvements, and a Tentative Parcel Map (TPM) to convert each of the four buildings to office condominiums. The façade improvements were initially taken to the Architectural Review Board (ARB) for comment on March 9, 2015. The ARB advised the applicant to reconsider some of the design elements, and reviewed the project again on April 27, 2015, at which time the project was unanimously endorsed. The TPM was submitted on March 26, 2015, and was approved by the Planning Commission on July 23, 2015. Two of the four buildings have been fully remodeled, inside and out, and the grass along Magnesia Falls Drive has been removed in favor of drought tolerant, climate appropriate landscaping. The applicant has indicated that the remaining two buildings will undergo a similar transformation in the coming months.

**DW Johnson – TTM36698**  
**Project Planner: Jeremy Gleim, Senior Planner**

Planning processed an application for a seven (7) lot subdivision on 3.68 acres located on the south side of La Paz Road, midway between Thompson Road and Los Reyes Drive, in the early part of 2014. The applicant proposed a gated entry to the development with desert landscaping along the La Paz Road frontage. On April 24, 2014, the Planning Commission endorsed the project and the City Council approved the project on May 15, 2014. The Final Map was approved by City Council on December 3, 2015, and the applicant is working with the Public Works Department to secure grading permits so that site work can begin.

**Meriwether Tracts (Section 30) – TTM's 36620/36621/36622**  
**Project Planner: Jeremy Gleim, Senior Planner**

Meriwether submitted a Specific Plan Amendment for re-alignment of Via Florencia (a public street) and applications for three separate Tentative Maps in Section 30 to the north of Versailles. Two of the Tentative Maps consisted of nine lots on 5 acres and were approved by the City Council on July 31, 2014. The third Tentative Map consists of 82 lots in a gated community immediately north of Versailles (TTM 36620); this tentative map was approved by the City Council on December 4, 2014. Construction of all three Tentative Maps is contingent upon the CVWD water line/reservoir project being completed or a "will-serve" letter from CVWD. The CVWD project is anticipated to be complete by the end of 2016. Applications for time extensions on TTMs 36621 and 36622 were approved by the City Council on July 21, 2016.

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**Waterfront Pad Site – Baycrest Development – PDP15002**  
**Project Planner: Joshua Altopp, Associate Planner**

An application was submitted for the construction of a retail building on the undeveloped pad site adjacent to the former Mimi's Café. The proposed building is 6,004 sq. ft. and will consist of three retail tenants. The surrounding parking lot improvements have already been installed leaving just the building and associated landscaping around the base of the building to be entitled. Staff has reviewed the project and deemed the application complete for processing. The project was considered by the Architectural Review Board on December 14, 2015 and received full endorsement. The project went before the Planning Commission on February 11, 2016 with a recommendation of approval to the City Council. The Council took final action on March 17, 2016 approving the proposed retail building. It is anticipated that plans will be submitted to begin the plan check process in the coming months with construction to begin sometime in the Fall.

**Rancho Mirage, LLC. – TPMX-34741**

**Project Planner: Jeremy Gleim, Senior Planner**

An application for a time extension of Tentative Parcel Map (TPM) 34741 was received on July 27, 2015. The subject property lies on the east side of Vista Del Sol, midway between Frank Sinatra Drive and Country Club Drive. The Planning Commission approved a one year extension of the Tentative Parcel Map on February 11, 2016. While there have been no proposals for homes on the subject property, custom homes will eventually be constructed on each lot using the SFP process.

**Special Projects**

**Zoning Text Amendment – ZTA15003 – Rear Yard Landscape Ordinance**  
**Project Planner: Bud Kopp, Planning Manager**

This Ordinance Amendment protects existing residents' ability to receive sunlight across property lines, to preserve a clear property line free from overhanging foliage, hedges, tree limbs, and without obstruction from buildings, foliage, or other impediments installed or constructed by the developers of new subdivisions. The Planning Commission endorsed the proposed ordinance at their September 24<sup>th</sup> meeting and the first reading of the Ordinance was approved by the City Council on October 15, 2014. The ordinance took effect in December 2015.

**Zoning Text Amendment – ZTA15004 – Water Efficient Landscape Ordinance**  
**Project Planner: Bud Kopp, Planning Manager**

In response to Governor Brown's Executive Order (B-29-15), the California Water Commission approved an updated Model Water Efficient Landscape Ordinance in July 2015, which ensures consistency with the Water Conservation in Landscaping Act of 2006 (AB 1881, Laird). Under AB 1881, local agencies, including counties and cities, are required to adopt a local model water efficient landscape ordinance that is at least as effective in conserving water as the State Model Ordinance. Our current Ordinance (990) needs to be updated to be in compliance with the Governor's Executive Order. The proposed Ordinance amendment satisfies State requirements, was adopted by CVWD in November 2015 and went into effect December 1, 2015. On December 10, 2015, the

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Rancho Mirage Planning Commission conducted a public hearing and recommended that the City Council adopt the proposed Ordinance amendment. The City Council approved the 1<sup>st</sup> reading of the ordinance on January 14<sup>th</sup> and the ordinance became effective on February 29, 2016.

### **CVAG Landscaper Certification Program for Water Efficiency (Title 5)**

**Project Planner: Zannie Murphy, Planning Intern**

The City Council adopted an ordinance to amend Chapter 5.27 of the Rancho Mirage Municipal code, which requires landscape professionals to complete a two hour course on over-seeding alternatives as a mandatory prerequisite to obtaining a business license. The new ordinance combines the current over-seeding course with an additional, two-hour water efficiency course.

### **General Plan Update**

**Project Planner: Jeremy Gleim, Senior Planner**

The City Council awarded a contract to Rincon Consultants in May of 2016 for General Plan Update Services. Work on the project commenced on July 1, 2016 and is projected to take one year. Staff is working diligently with the consultant and the General Plan Update Subcommittee on this exciting project, and will provide additional updates as the work progresses.

### **Staff Liaison Work**

#### **Historic Preservation Commission**

**Staff Liaison: Joshua Altopp, Associate Planner**

The Historic Preservation Commission met on May 13<sup>th</sup> and June 9<sup>th</sup> which included discussion of potential historical designation of several homes and a potential survey identifying additional properties for consideration. In addition to these homes the HPC considered the designation of Eisenhower Medical Center campus. Discussion of these topics and final consideration will take place at the July 13<sup>th</sup> meeting.

For additional information on any projects, please contact the Planning Division at (760) 328-2266.

## **ADMINISTRATIVE SERVICES DEPARTMENT**

### ***FINANCE DEPARTMENT***

#### **Significant Accomplishments – Second Quarter:**

The Finance department has been preparing the City's Fiscal Year 2016/17 Budget, undergoing the annual internal control audit and has begun the process of selecting a new software system to enhance reporting efficiency and capabilities. The following bulleted points detail the prominent accomplishments in the second quarter of 2016:

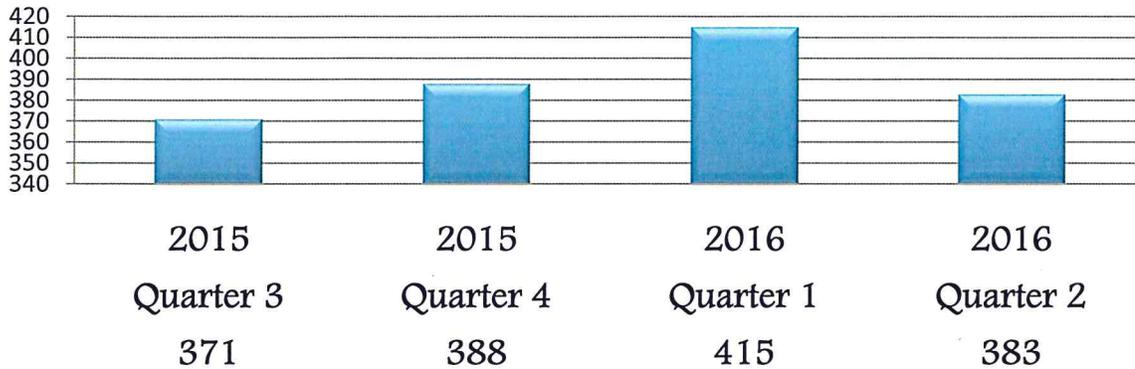
- 
- **Fiscal Year 2016/17 Budget** – The City completed a comprehensive review and revision of revenues and expenditures for Fiscal Year 2016/17. City Staff presented the revenue and expenditure revisions to the Budget Subcommittee on two occasions. The Budget Subcommittee recommended adjustments and City staff implemented the recommendations into the FY 2016/17 Preliminary Budget. The Preliminary Budget was then presented to the City Council during two separate Budget Study Sessions that were open to the public. The collaboration between the City’s Public Safety representatives, City Council and City Staff during the two Budget Study Sessions led to the development of the FY 2016/17 Budget. The FY 2016/17 Budget was approved by a resolution of the City Council on June 16<sup>th</sup> at the regularly scheduled Council Meeting.
  - **Audit** – Vavrinek, Trine, Day, & Co. (VTD), an independent CPA firm, is performing the City’s annual audit for Fiscal Year 2015/16. The annual audit has two main phases, the testing of the City’s internal controls and the financial audit. The first phase of the audit, testing internal controls, was performed by VTD in June. This phase of the audit was performed across all City Departments, testing processes, security measures, and compliance with City policies.
  - **Financial Software** – In order to be more efficient and have enhanced financial reporting capabilities the City is researching software systems to replace the current software system. The Finance department attended four days of demonstrations, led by the software companies that responded to the City’s RFP. Each demonstration was ranked by City staff and results were presented to staff by the City’s consultant.
  - **Other Post-Employment Benefits (OPEB)** – In an effort to reduce the long term liability of the City, the Budget Subcommittee tasked staff with researching possible options for long term reductions. City staff researched options and recommended making a payment towards the OPEB liability, the Budget Subcommittee concurred and recommended making a one-time payment. City Council approved the subcommittee recommendation and the one-time payment was made in June.

### **Stats of Operational Activity:**

The following graphs show activity for operational functions of the Finance Department:

- The bar graph below reports the total number of new Business Licenses’ that were issued by the City of Rancho Mirage for the last two quarters of 2015 and the first two quarters of 2016.

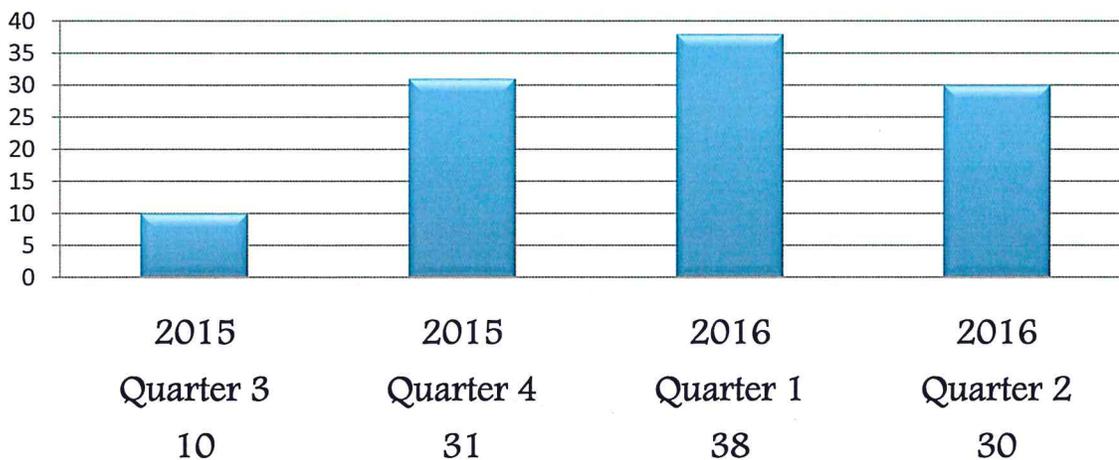
## Newly Established Business Licenses'



Total Active Business Licenses' - 2,343

- The bar graph below reports the total number of new Vacation Rental Properties that were registered within Rancho Mirage City limits for the last two quarters of 2015 and the first two quarters of 2016.

## Newly Registered Vacation Rental Properties



Total Registered Vacation Rental Properties - 426

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## Projects Underway and on the Horizon:

- The Finance department is preparing for the second phase of the City's annual financial audit.
- Software applications will continue to be reviewed by staff, specifically for compliance with California reporting requirements and enhanced efficiency for staff.

## **HUMAN RESOURCES**

Human Resources (HR) has primary responsibility for managing, assisting and dealing with all employee related matters including such functions as policy administration, recruitment, benefits administration, new employee orientation, labor relations, personnel records retention, wage and salary administration, employee assistance program, workers' compensation, claims, etc. HR works closely with City Departments to support and respond to their needs. During the second quarter of 2016 HR has been busy with recruitment, orientation and training.

### Recruitment

- Recruited, Interviewed and hired for the following departments –  
**Welcome Aboard Everyone!**  
**Information Services Department** – Information Services Manager, Jason Jaurique & Enterprise Specialist, Paul Stalma  
**Finance Department** - Accounting Technician II, Cristal Ortega  
**Public Works Department** - Associate Engineer, Chet Kan (starts August 1<sup>st</sup>)  
**Library** - Reference Librarian, Kelley Loftis & Sr. Accounting Technician, Heather Lizotte

### Training

- Public Sector Employment Law Update
- Leave Rights for California Employees
- CalPERS LTC Webinar

### Miscellaneous

- Kick-off meeting with RMEA to review and update the City's Personnel Rules and Regulations
- 2016 Holiday Party Planning Committee kick-off meeting

## **EMERGENCY PREPAREDNESS**

- The Emergency Preparedness Commission hosted a Town Hall Forum on April 7 on cybersecurity. The Commission's vice-chair, Jim McFarlin, was the presenter at this popular event which attracted approximately 160 people.
- The City sponsored a free CERT training class for Rancho Mirage residents and employees of businesses located in the City on April 12-14<sup>th</sup>. This very popular class is taught by the Rancho Mirage Fire Department.
- Staff attended an Emergency Operations Center training at the County's EOC in Indio on May 11<sup>th</sup>.

- 
- On May 24<sup>th</sup>, the City put on a “Sidewalk CPR” training for the Emergency Preparedness Commission. Sidewalk CPR is an abbreviated training on how to do CPR and was taught by the Rancho Mirage Fire Department.
  - On June 16<sup>th</sup>, staff met with emergency personnel at EMC to help coordinate EMC’s annual emergency drill. The Rancho Mirage RACES (radio operators) team participated in the event by having ham radio operators at the City’s EOC (Library) and at EMC.

## **ENERGY INITIATIVES**

Staff continues to work on energy efficiency project(s) to conserve energy at various City or Housing Authority facilities. During the months of April-June, staff continued its work on an energy efficient project to replace pool and spa pumps and thermostats at Santa Rosa Villas, one of the City’s Housing Authority properties. The Council approved the project and EMCOR has been hired to complete the project. The work is scheduled for July and should only take a few days. In addition to lowered energy costs, the City will also receive rebate/incentive checks from Southern California Edison for the project. In addition, the energy savings translate to a reduction in greenhouse gas emissions in the City which is required under state law.

Staff also worked with SCE and The Gas Company this quarter on an energy audit of the City’s two fire stations to seek additional energy saving opportunities. Data was collected this quarter and the on-site audit/inspection should occur in July. The results of the audit will help the City identify if there are any additional energy conservation projects we might consider for the fire stations.

Through our work with the PUC-funded Energy Network, the City has saved 213,571 kWh of energy and received nearly \$70,000 in rebates/incentives for streetlight projects, City Hall, and the Housing projects.

## **GENERAL/MISCELLANEOUS**

- AED/CPR training for staff was held at City Hall on June 29<sup>th</sup>. The City has five Automated External Defibrillators located at City Hall, the Library and the City Yard and key staff are trained on how to operate the AED along with CPR techniques. The certification is good for two years.

## **INFORMATION SERVICES**

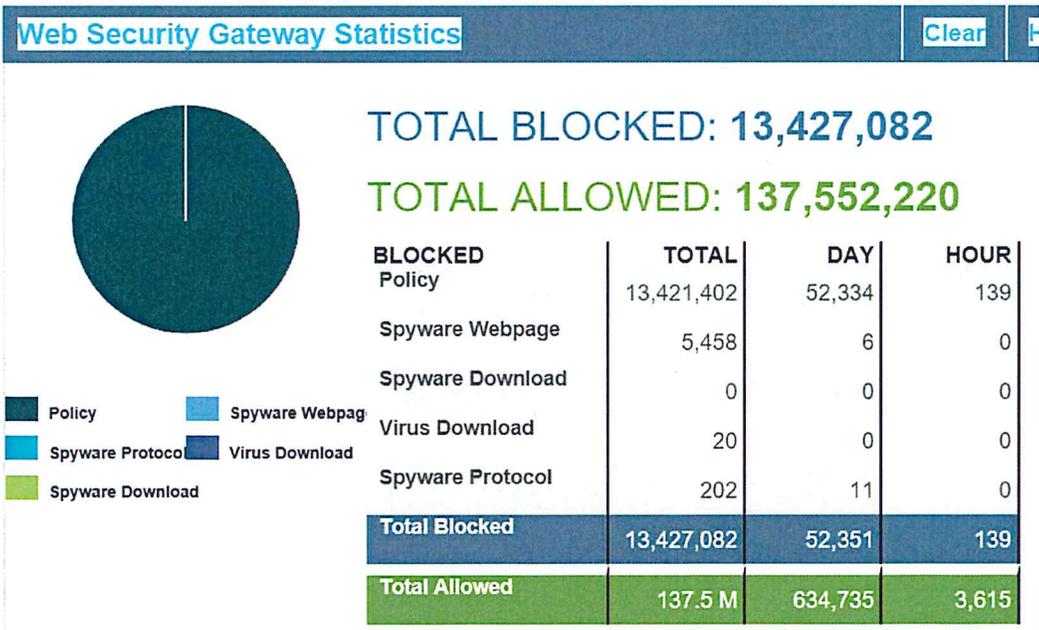
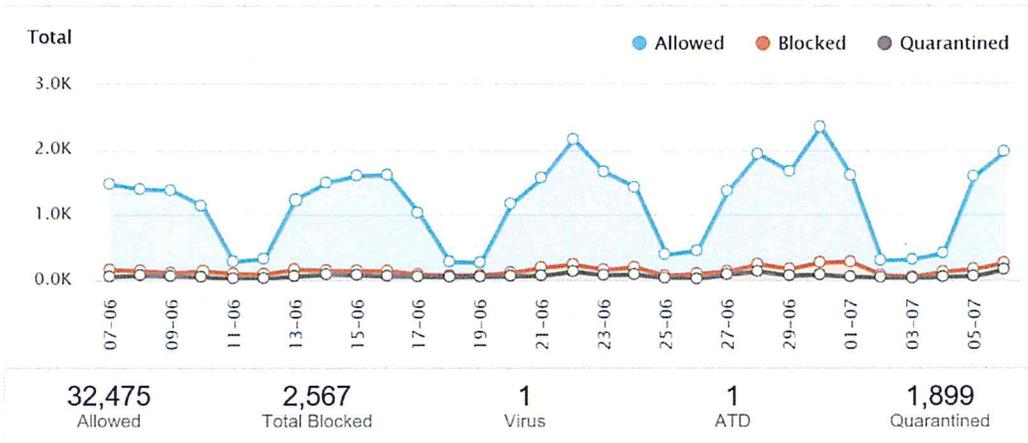
The Information Services Division of the Department of Administrative Services plans, maintains and manages the City’s computerized information systems and communication networks. Services include network management security and email administration, project management, desktop support, server maintenance and operation, training, vendor management, radio systems and office equipment.

Key stats for this reporting quarter compared to previous quarters:

Description	October-December 2015	January-March 2016	April-June 2016
<b>General Info. Svcs. Help Requests</b>	412	252	350
<b>Equipment Setup Requests</b>	18	12	15
<b>Software Installations</b>	6	12	10
<b>Training for staff</b>	3	1	5

Last 30 days Email Statistics:

Inbound Email Statistics: Overview ▾



City Manager's Report

The City Manager's Report is intended to keep the City Council, City staff and all others interested informed in up-to-date City matters. Some information in this Report may be preliminary or ongoing and subject to change. Potential land use and/or economic development projects described are to be considered tentative (and in some cases may be speculative), subject both to change and to all future City review and approval processes. Nothing in this Report constitutes, evidences or implies City approval of any such project, nor City acceptance of any proposed terms of any agreement, contract or understanding referred to in this Report. All such matters remain fully subject to all normal City approval processes, up to and including public meetings and/or public hearings before the Planning Commission and/or City Council, at future dates.

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## CITY CLERK'S DEPARTMENT

### **CITY CLERKS OFFICE**

During this quarter, the City Clerk's Office prepared agendas and minutes for eight City Council Meetings (six Regular Meetings & two Budget Study Sessions) and processed 21 resolutions. Staff was also busy processing applications for the annual appointment of residents to the City's various Boards and Commissions and responding to inquiries regarding the June 7<sup>th</sup> California Presidential Primary Election.

### **RECORDS DEPARTMENT**

The Records Department processed and responded to 89 Public Records Requests and 2 Subpoenas this quarter (a 62.5% increase from the same quarter last year), published agenda packets for the City Council and Planning Commission, and posted agendas for all Commissions to the City's website. Additionally, the Records staff added 3,499 new documents to Laserfiche and added metadata to 3,547 documents already existing in Laserfiche.

## ECONOMIC DEVELOPMENT & MARKETING

### **ECONOMIC DEVELOPMENT & MARKETING**

#### **ICSC Recon**

Economic Development staff attended the annual global International Council of Shopping Centers (ICSC) conference in Las Vegas. With nearly 50,000 attendees, this is the largest gathering of commercial brokers, land owners, developers, retailers and agencies in the world. The conference provides a tremendous opportunity for marketing Rancho Mirage for commercial development. Rancho Mirage, along with several other cities, again partnered with Riverside County EDA for a booth, making for an affordable and effective presence. In addition to participating in several educational sessions on commercial development, staff met with representatives of The River, Gelson's Shopping Center, Rancho Las Palmas Shopping Center, and a variety of vendors and other entities.

#### **Successor Agency Long-Range Property Management Plan**

Highway 111 & East Veldt – Escrow closed on the property on April 18, 2016. The buyer had previously submitted their plans for a commercial development on the property (vacant pad next to the former Mimi's Café). The project was presented to, and received approval from, the Architectural Review Board in December 2015, Planning Commission in February 2016, and City Council in March 2016.

#### **Section 24**

Staff met with representatives of Pulte Homes in April and June 2016 for continued discussions regarding the potential annexation of Planning Area 8 in Section 24 to the City. Economic Development and Planning staff, along with the City Attorney's Office, continues to work through the process of potential annexation, including determining the fiscal impact to the City and potential

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mitigation measures thereof, and ensuring the inclusion of desired deal points in a draft Development Agreement for anticipated presentation to the City Council in September.

### **Rancho Las Palmas Shopping Center**

Redevelopment of the Rancho Las Palmas Shopping Center is nearly complete. After closing escrow on the former City-owned Annex Building in December 2014, the center's new owners, Paragon, quickly began the demolition phase of the project. Center anchors Stein Mart and CVS are open with the new Hobby Lobby under construction. A new grocer, Greens International Market and Pieology, are set to open this summer, joining other new tenants Norma's Italian Kitchen and Starbucks. This center has finally transformed into the popular destination that the City and residents have longed for.

### **The River**

Staff continues to work with the ownership group of The River to discuss a variety of topics including: use of the amphitheater, landscaping, new signage and leasing activity. Fox & Fiddle was announced as a new tenant and will take over the former Sam's Sushi space in the fall of 2016.

Several additional tenants are actively being pursued. Look for new signage, shaded parking, and continuation of the landscaping revisions this fall.

### **Rancho Mirage Rehabilitation Hospital**

After sitting incomplete and idle for the last several years, the Rancho Mirage Rehabilitation Hospital at the southeast corner of Da Vall Drive and Ramon Road will soon be under construction and complete. Vibra Healthcare, a national post-acute healthcare provider, will soon commence construction on the facility with an approximate 6-8 month timeframe for completion. Vibra is an established provider with 92 facilities in 18 states.

### **Property Improvement Program**

The Property Improvement Program allows eligible businesses to apply for two grants: monument signs and façade/property improvements. The monument sign grant provides eligible applicants up to \$15,000 in grant funds for the installation of a new or refurbished monument sign. The façade/property improvements grant provides eligible applicants up to \$50,000 in grant funds for the refurbishment of non-conforming and/or substandard properties on a dollar-for-dollar matching basis.

To date, the program has funded new signage for Rancho Mirage Professional Office Building, Allan Pitchko Galleries, Misty's Consignments, Dr. Walsh Urology, Rancho Mirage Florist, the former Right Bank building, Sleep N Den, Wally's Desert Turtle, and Cart Mart with plans for new monument signs at Old Spaghetti Factory, Carnival Restaurant, the Pat's Lighting Building, and The River in the works. No façade or property improvement grants have been issued through the program. Funding from this program was based on remaining former redevelopment agency monies, which have since been depleted.

### **Community Development Block Grant (CDBG) Workshop**

The City hosted a CDBG Workshop on May 12, 2016. The workshop was designed to assist eligible CDBG non-entitlement jurisdictions and consultants prepare for the 2016 CDBG application process. The workshop presentations covered changes in the Notice of Funding Availability (NOFA), application timelines, activity funding levels, eligible activities and requirements, and had a question and answer session upon conclusion of the presentations.

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Hosting the event afforded City staff the opportunity to network directly with state representatives from the California Department of Housing and Community Development (HCD). Staff is currently assessing if the Housing Authority would qualify for any desired funding through HCD. Once the benefits and any requirements are assessed, staff will present the potential use of CDBG funds to the Housing Subcommittee.

### **Water Task Force**

Staff attended (on-line and in person) various Board meetings and workshops at CVWD and the State Water Resources Control Board (SWRCB) to stay abreast of issues related to the Governor's Executive Order on emergency water restrictions and CVWD's rate increases. The Governor took action to place into law the prohibition of various water wasting activities, which include but are not limited to: use of water to hose off hardscapes; washing automobiles w/out a house equipped w/a shut-off nozzle; and irrigation of ornamental turf in street medians.

Recognizing that persistent, albeit less severe, drought conditions remain throughout California, on May 18, 2016, the SWRCB adopted an emergency water conservation regulation that replaces the February 2 emergency regulation. The May 2016 regulation that will be in effect from June 2016 through January 2017 requires locally developed conservation standards based upon each water agency's specific circumstances. It replaces the prior percentage reduction-based water conservation standard, most recently 32% in our case. CVWD's new conservation standard is 0% and drought budgets and penalties have been lifted; however, it should be stressed that CVWD expects customers to continue managing water wisely based on the important lessons learned during the drought emergency.

On June 14, 2016 the CVWD board of directors approved domestic water rate increases and rate structure changes, the first rate increases for domestic water since 2010. The board chose a plan with lower fixed rates that will not go into effect until October and will be reviewed before then. Volumetric rate increases and changes to the way household water budgets are calculated will go into effect July 1.

### **ANA INSPIRATION**

The LPGA's first major championship of the year, the ANA Inspiration was held March 28 - April 3 at Mission Hills Country Club with the City again supporting this prestigious event as a major sponsor. In this second year of a five year agreement from the title sponsor All Nippon Airways (ANA), many exciting new fan engagement opportunities were delivered with significant upgrades both on and off the course culminating in Rolex World Rankings #1 player, Lydia Ko, taking the leap into Poppie's Pond.

Exposure of our great destination through this event is significant with the Golf Channel providing over twenty-five hours of live coverage reaching more than 211 million households in 165 countries. Rancho Mirage was front and center with coverage through local, national, and international media, including leaderboard graphics, on course signage and audio mentions resulting into over 3 billion impressions. Additionally, nearly 240 million impressions were generated from mentions and postings on LPGA.com, Facebook, Twitter and Instagram.

Some of the new engagements and media highlights were:

- **ANA Junior Inspiration:** This event created the opportunity for young girls from all ANA Gateway Cities to compete at Mission Hills Country Club.
- **ANA Inspiring Women in Sports Conference:** Hundreds of audience members listened to a convening of Olympic athletes and LPGA Players that featured Olympian, Julie Foudy as emcee, Ariana Huffington as the Keynote Speaker and Abby Wambach who was recognized as the inaugural recipient of the ANA Inspiring Women in Sports Award.
- **FootGolf Exhibition:** For the first time in LPGA history, huge galleries of fans witnessed a six-hole FootGolf competitive exhibition between Soccer and LPGA stars from Japan and the United States displaying combined skills of soccer and golf with Team Japan taking home the victory.
- **18<sup>th</sup> Green Pavilion:** An expansive, multi-purpose, indoor and outdoor pavilion was constructed to host the Women in Sports Conference, the Annual Champion's Dinner, and all other hospitality hosting events making this the first time in tournament history that all of these events were held exclusively on property.

## **HOUSING**

Recertification of rents for all four properties was completed. Coinciding with the recertifications was an update to the Rules and Regulations prohibiting smoking by any future resident anywhere on the properties. The goal is to make each property completely smoke free in the near future.

In an effort to identify replacement agency for food distribution, staff met with representatives of FIND to establish a routine schedule for food delivery and distribution.

### **Parkview Villas**

The following is a summary of activities at Parkview Villas for the period:

- Trees were pruned
- Replacement trees were planted
- Replaced seven broken valves and two mainline breaks under asphalt in the irrigation system
- Conducted property landscape tour on June 10<sup>th</sup>, 2016 with Kirkpatrick Landscaping Services, Inc. to identify on-going landscaping issues
- Property garage sale was held on June 11, 2016.

### **Santa Rosa Villas**

The following is a summary of activities at Santa Rosa Villas for the period:

- Trees were pruned
- Conducted property landscape tour on June 9<sup>th</sup>, 2016 with Kirkpatrick to identify on-going landscaping issues
- Repaired one mainline water break and replaced two valves in the irrigation system
- Major landscape clean-up of the property was conducted on Saturday, June 25<sup>th</sup>, 2016

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## **San Jacinto Villas**

The following is a summary of activities at San Jacinto Villas for the period:

- Trees were pruned
- New plants, trees and shrubs were installed
- Irrigation system was assessed, resulting in an increase in water to many plants and the capping off of unused emitters
- Two trees were lost due to high winds (will be replaced)
- Staff met with Kirkpatrick Landscaping Services, Inc. on April 1<sup>st</sup> to discuss pending and current landscaping issues
- Staff conducted a follow-up meeting on April 29, 2016 with Kirkpatrick Landscaping Services, Inc. to review the new plants, trees and rocks that were added to the courtyards
- Staff conducted a follow-up meeting on May 25, 2016 with Kirkpatrick Landscaping Services, Inc. to review the work
- Replaced inoperable manifold in the dog park
- Reviewed and approved the installation of a two shade structures in the Dog park
- Cactus plants were replaced in the pool/spa area.
- Conducted property landscape tour on June 7<sup>th</sup>, 2016 with Kirkpatrick Landscaping Services Inc. to discuss on-going landscaping issues
- Pavers in Dog Park and Patio near Unit #203 were replaced
- New landscaping and concrete in parking areas is in progress
- SCE Planned Power Outrage conducted on June 29<sup>th</sup> and June 30<sup>th</sup>, 2016 with emergency supplies, equipment and on-site security services provided.

## **Whispering Waters**

The following is a summary of activities at Whispering Waters for the period:

- Trees were pruned
- Installation of DirecTV was been completed
- Installation of 15 AMP outlets for Building #8
- Installation of the clubhouse cable was completed, June 17<sup>th</sup>, 2016
- Conducted a property landscaping tour on June 8<sup>th</sup>, 2016 with Kirkpatrick Landscaping Services, Inc. to discuss on-going landscaping issues
- Approved the installation of replacement plants and shrubs.

## **Rancho Palms Mobilehome Park**

The following is a summary of activity at Rancho Palms Mobile Home Park for the period:

- Quarterly site clean-up of weeds, trees and debris was completed
- Two trees and one bush were pruned in order to provide space for the overhead lines
- Filters for the pool/spa were cleaned and pool treated for algae
- Pack wash valve was replaced
- Repaired leaning light pole
- Inoperable Clubhouse air conditioner was repaired
- Toilet in clubhouse was repaired

# PUBLIC LIBRARY DEPARTMENT

## LIBRARY STATISTICS FOR APRIL 2016

	<u>April 2015</u>		<u>April 2016</u>	<u>% CHANGE</u>
Items Checked Out	36,102		34,777	-3.6%
Patron Visits to Library	20,916		20,424	-2.3 %
Reference Questions	5,911		6,202	+4.9 %
Holds/Reserves Filled	5,566		*	%
Total Website Pageviews	65,057		63,616	-2.2%
Library Cardholders	41,921		44,861	+6.5%
Cards Issued	249		318	27.7%
Daytime Adult Programs	5	With	770	Attendees
After Hours Programs	7	With	933	Attendees
Tutorials	2	With	2	Attendees
Preschool Programs	16	With	324	Attendees
Family Programs	2	With	71	Attendees

## LIBRARY STATISTICS FOR MAY 2016

	<u>May 2015</u>		<u>May 2016</u>	<u>% CHANGE</u>
Items Checked Out	35,754		34,490	-3.5%
Patron Visits to Library	18,678		17,548	-6%
Reference Questions	5,302		4,688	-11.5%
Holds/Reserves Filled	6,246		*	%
Total Website Pageviews	71,809		59,847	-16.6%
Library Cardholders	42,162		45,167	+7%
Cards Issued	242		301	+24.4%
Daytime Adult Programs	2	With	352	Attendees
After Hours Programs	1	With	212	Attendees
Tutorials	11	With	11	Attendees
Preschool Programs	18	With	406	Attendees
Family Programs	1	With	68	Attendees

\*new library software does not count this statistic

## LIBRARY STATISTICS FOR JUNE 2016

	<u>June 2015</u>		<u>June 2016</u>	<u>% CHANGE</u>
Items Checked Out	37,196		37,099	even
Patron Visits to Library	22,421		20,621	-8%
Reference Questions	5,818		5,453	-6%

Holds/Reserves Filled	5,975	*	
Total Website Pageviews	74,443	70,575	-5.2%
Library Cardholders	43,088	45,565	+5.7+%
Cards Issued	309	378	+22.3%

Daytime Adult Programs	1	With	153	Attendees
After Hours Programs	0	With	0	Attendees
Tutorials	8	With	8	Attendees
Preschool Programs	13	With	341	Attendees
Family Programs	1	With	40	Attendees

\*new library software does not count this statistic

## JUST FOR KIDS

The Library offers storytimes for children:

- Tiny Tot Tales* for ages 1-3: Tuesdays at 10 and 11 AM
- Preschool Stories* for ages 3-5: Thursdays 10 AM

- The Tiny Tot Tales Storytime includes stories, singing and rhyming games.
- The Preschool Storytime includes stories and an arts and craft project.

The summer of 2016 Children’s Summer Reading Club theme is, **READ FOR THE WIN**, playing off the 2016 summer Olympics. This is the Library’s 21<sup>st</sup> Annual summer program for kids. It runs from June 20 – August 12 with games, magic, natural history, science, and BOOKS!

## EXHIBITS

### Annenberg Reading Room:

**John and Jeannine Henebry’s** photographs of golf courses and scenic wonders from around the world.

### Popular Reading Room:

**John and Jeannine Henebry’s** photographs of golf courses and scenic wonders from around the world.

### Lobby Cases:

**“She’s a Grand Old Flag”** annual American flag display for Memorial Day and Flag Day

### Children’s Room

The art from Newberry award winning children’s books.

### Lobby Corridor to Aspen Mills Café and Book Nook

Framed prints of book covers from the 2015 Rancho Mirage Writers Festival.

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## EVENTS

### April:

- 4/2 Palm Springs Writers Guild
- 4/5 Lecture: Hemingway and the War
- 4/6 Concert: Danny Holt, Pianist
- 4/7 Lecture: Do It Yourself publishing
- 4/8 Book Discussion Group: Heart of Darkness
- 4/8 Lecture: Inside the California Desert's Three Newest National Monuments
- 4/9 Concert: ICCD presents the Escher String Quartet
- 4/11 Concert: Ken Dahleen and his Big Band Staff
- 4/14 – 4/16 Library Foundation Spring Book Sale
- 4/18 Lecture: New Initiatives for Saving the Salton Sea
- 4/19 Lecture: Hemingway and the FBI
- 4/19 Kids Book Discussion Group: "Plunked"
- 4/20 Concert: Kristin Korb, Bassist and Vocalist
- 4/27 Family Night: Lego Club
- 4/27 Film Screening at pop-up "drive-in theater" *Plan 9 From Outer Space*
- 4/28 Film Screening at pop-up "drive-in theater" *Attack of the 50 Foot Woman*
- 4/29 Film Screening at pop-up "drive-in theater" *This Island Earth*

### MAY:

- 5/4 Family Night: "Enchanted Memories – Folklorico Dancers"
- 5/7 Palm Springs Writers Guild
- 5/11 Concert: Steinway Society's Festival Winners' Concert
- 5/13 Book Discussion Group: River of Doubt - Theodore Roosevelt's Darkest Journey
- 5/17 Kids' Book Discussion Group: Final party and review
- 5/21 Concert: Desert Winds Freedom Band
- 5/25 Family Night: Lego Club

### JUNE:

- 6/4 Palm Springs Writers Guild
- 6/10 Book Discussion Group – *Interpreter of Maladies*
- 6/22 Family Event; Lego Club

## JUST FOR KIDS

During **April 2016** 37 volunteers provided **482** hours of service.  
During **May, 2016** 40 volunteers provided **535** hours of service.  
During **June, 2016** 62 volunteers provided **936** hours of service.

## PERSONNEL/CONTINUING EDUCATION

The Library has two new staff members:

**Heather Lizotte** is our new Accounting Tech II. Heather has had numerous positions in accounting and finance, including controller for the Secretary of State of Colorado.

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**Kelley Loftis** is our new Librarian. Kelley had been Assistant Director of Technical Services at Southern Pines Public Library - Southern Pines, North Carolina.

Staff continued to take advantage of webinars and on-line training opportunities in better customer service, technology applications, and fundraising donor mgmt. software.

## **PUBLIC WORKS DEPARTMENT**

### *Projects under Construction*

#### **CP 14-311: DOG PARK (Via Vail & Key Largo)**

The City Council approved the City's first dog park at the October 9, 2014 meeting. The project is 4.04 acres and will include a separate section specifically for small dogs (one-half acre) and large dogs (one acre). Construction began March 14, with project completion scheduled for October 2016, followed by 90-day maintenance period.

#### **CP 12-270-1: BOB HOPE DRIVE/FRANK SINATRA DRIVE INTERSECTION IMPROVEMENTS**

This project will provide needed capacity improvements and provide an improved level of service for motorists. The proposed improvements will provide dual left turns in all directions and one additional thru lane on Bob Hope Drive (both directions) at the intersection. The Edison high voltage line power poles have been relocated, and the site is cleared for the intersection improvements. Granite Construction has been awarded the construction contract, and work is scheduled to commence on July 18, with a project completion in November 2016.

### *Projects under Design*

#### **CP 10-254: MONTEREY AVENUE (SOUTHBOUND) STREET WIDENING FROM DINAH SHORE TO GERALD FORD DRIVES**

The City received an \$850,000 grant through the State Transportation Program (STP) for this street widening project. NEPA/CEQA environmental clearances have been received for the project, and all necessary rights-of-way have been acquired for the work. The project right-of-way certification, utility clearances, and design package are currently being reviewed by Caltrans, and the City is waiting for authorization to go to bid for the work. Construction is tentatively scheduled for Fall 2016.

#### **CP 12-269: FRANK SINATRA DRIVE BRIDGE AT WHITEWATER RIVER**

The City received a \$35 million Highway Bridge Program (HBP) State Grant to construct an all-weather bridge to replace the current low water crossing which can be flooded during rainfall events. The City's consultant has completed analyzing Project Alternatives and preparing the Environmental Document (PA&ED) for the project, which commenced on October 1, 2012. Preparation of final design plans and specifications began in September 2015 and will take 18 months for completion and Caltrans approval. If all goes as planned, bridge construction can begin in summer 2017 with completion 18-24 months thereafter.

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**CP 13-287: HIGHWAY 111 PAVEMENT REHABILITATION (BOB HOPE DRIVE TO EAST CITY LIMITS)**

This project will remove and replace deteriorated asphalt pavement within the project limits. The City applied for and received a Surface Transportation Program pavement rehabilitation grant for this work. The City has received full environmental clearance and the right-of-way certification, utility clearance, and design package is being reviewed by Caltrans. Once the City receives Caltrans authorization to proceed with construction, the project can be bid and a contract awarded. Construction is scheduled for Fall 2016.

**CP 15-315: LIBRARY OBSERVATORY**

This project is funded through ROPS; budget is \$2,700,000. Bid opening will take place on August 15, with award at September 1 Council meeting. Construction will commence in October 2016 with completion in Spring 2018. Annual cost of operations and maintenance estimated to be \$100,000.

***Preliminary Engineering/Grants***

**CP 12-283: STREETLIGHTING IMPROVEMENTS ON HIGHWAY 111 (PAXTON DRIVE TO EAST CITY LIMIT – 30 NEW STREETLIGHTS), (WEST CITY LIMITS TO MIRAGE COVE – 18 NEW STREETLIGHTS), AND (MIRAGE COVE DRIVE TO PAXTON DRIVE), CHANGE OUT EXISTING FIXTURES FOR NEW ONES**

The City applied for and received a Federal Highway Safety Improvement Program Grant to install LED roadway lighting along the entire stretch of the City's busiest roadway - Highway 111. The addition of roadway lighting will provide enhanced nighttime visibility and greatly reduce potential nighttime collisions.

Being a federal grant, the process will likely take 18-24 months before the City can receive authorization to proceed with construction of the improvements. The City received Caltrans approval on the environmental documentation, and has hired a consultant to prepare the right-of-way, utility clearance, and design document preparation. Construction is estimated to commence in Spring 2017.

**CP 13-308: TRAFFIC SIGNAL INTERCONNECT & CONTROLLER CABINET EQUIPMENT UPGRADES ON HIGHWAY 111 (NORTH CITY LIMIT TO SOUTH CITY LIMIT), BOB HOPE DRIVE (FRANK SINATRA DRIVE TO HIGHWAY 111), COUNTRY CLUB DRIVE (BOB HOPE DRIVE TO MONTEREY AVENUE), DINAH SHORE DRIVE (KEY LARGO AVENUE TO MONTEREY AVENUE) & MONTEREY AVENUE (SOUTH CITY LIMIT TO NORTH CITY LIMIT)**

The City applied for and received a Highway Safety Improvement Program Grant for this work. Once again the City's consultant is in the process of preparing the required environmental documents in order to proceed to design and eventually construction. We anticipate this project may take 18-24 months to get Caltrans authorization to bid and construct.

**CP 14-313: CONGESTION MITIGATION AND SAND FENCE INSTALLATION ALONG RAMON ROAD (NORTH SIDE), FROM LOS ALAMOS ROAD TO BOB HOPE DRIVE, AND SAND FENCE INSTALLATION ALONG DINAH SHORE DRIVE (NORTH SIDE) FROM BOB HOPE DRIVE TO MIRIAM WAY**

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The City has been approved for \$855,680 in CMAQ/MAP-21 grant funds through CVAG. Caltrans has granted the City authorization to begin preliminary engineering work, including preparation of required environmental documents.

**CP 14-314: SAND FENCE INSTALLATION ALONG BOB HOPE DRIVE (WEST SIDE), FROM THE SOUTH END OF THE AGUA CALIENTE CASINO OVERFLOW PARKING LOT TO DINAH SHORE DRIVE, AND ALONG DINAH SHORE DRIVE (NORTH SIDE) FROM 1,320 FEET WEST OF BOB HOPE DRIVE TO BOB HOPE DRIVE**

The City has been approved for \$221,506 in CMAQ/MAP-21 grant funds through CVAG. Caltrans has granted the City authorization to begin preliminary engineering work, including preparation of required environmental documents.

**Other News**

**LOCAL AIR QUALITY MANAGEMENT PLAN AND PM<sup>10</sup> CONTROLS**

The City's PM<sup>10</sup> ordinance is in effect. All projects that require grading or demolition permits must submit a Dust Mitigation Plan, which we call the Local Air Quality Management Plan (or LAQMP) signed by the owner, contractor and a certified individual through the SCAQMD dust mitigation course. In response to the South Coast Air Quality Management District's "Guidelines for Dust Control Plan Review," and a growing concern that dust is not being controlled adequately, we have now updated our standard LAQMP forms. It is available as a 24" x 36" Mylar to be attached with the grading plans or is available with the newly updated Standard Drawings by e-mail upon request. This way, the public is able to print their own.

**PERMITS ISSUED DURING APRIL - JUNE 2016**

Grading	14
Encroachment	64
Transportation	30
Pool Drainage	9
Miscellaneous	8
	<hr/>
	125

If the public wishes any additional information on any projects, please contact the Department of Public Works at (760) 770-3224.

# COUNCIL SUBCOMMITTEES WITH WORK IN PROGRESS

Subcommittee members include Council members and support staff.

COUNCIL SUBCOMMITTEES WITH WORK IN PROGRESS			
GROUP	MEMBERS INCLUDE	STATUS	SUBJECT TO THE BROWN ACT
<p>Affordable Housing Design Subcommittee</p> <p><small>Originally formed at 10-16-03 Council meeting and tasked with redesign of Santa Rosa Villas; reconfigured 9-14-04 by Ron Meepos.</small></p>	<p><u>Council:</u> Mayor Weill Councilmember Kite</p> <p><u>Staff Assistance:</u> Econ. Dev. &amp; Mktg Dir. Smith City Engineer Enos City Manager Bynder</p>	<p><u>Assignment:</u> To assist in the site planning and unit design for sites held by the Housing Authority for affordable units.</p> <p><u>Status: (06-30-16)</u> Staff will be scheduling a meeting in the near future to discuss the capital needs assessment and recurrent projects.</p>	Exempt from Brown Act as an advisory committee.
<p>Audit/Budget Subcommittee</p> <p><small>Formed 7-14-05 by memo from Alan Seman. On 05-18-06 combined Audit with Budget Subcommittee.</small></p>	<p><u>Council:</u> Councilmember Hobart Councilmember Kite</p> <p><u>Staff Assistance:</u> City Manager Bynder Dir. of Admin. Svcs. Hagerman Other Dept. Dir. or staff as needed.</p>	<p><u>Assignment:</u> Subcommittee to: 1) Perform the annual review of the City's reserve balances and recommend changes as necessary 2) Develop and approve the City's two year budget for fiscal years 2015-16 and 2016-17.</p> <p><u>Status: (06-30-16)</u> All assignments completed.</p>	Exempt from Brown Act as an advisory committee.
<p>Chamber of Commerce Subcommittee</p>	<p><u>Council:</u> Mayor Pro Tem Townsend Councilmember Smotrich</p> <p><u>Staff Assistance:</u> Econ. Dev. &amp; Mktg Dir. Smith</p>	<p><u>Assignment:</u> Coordinate with members of the Board of Directors of the Chamber of Commerce and the Chamber's Executive Director related to services provided to the City by the Chamber.</p> <p><u>Status: (06-30-16)</u> The subcommittee will continue to meet and discuss the progress of meeting goals and objectives as presented in the contract for services provided.</p>	Subject to the Brown Act as a standing committee.
<p>Commercial Development Subcommittee</p> <p><small>Formed 9-20-07 by memo from Mayor Hobart.</small></p>	<p><u>Council:</u> Councilmember Hobart Councilmember Kite</p> <p><u>Staff Assistance:</u> City Manager Bynder Planning Mgr. Dev. Kopp</p>	<p><u>Assignment:</u> To review proposed and recently submitted commercial development projects.</p> <p><u>Status: (06-30-16)</u> The Commercial Subcommittee met in August 2015 and was updated on several projects such as Thunderbird Resort &amp; Spa and the Sunnylands Expansion project. A potential mixed use development project located in the cove property across from the Motel 6 was also discussed and feedback was given by the subcommittee.</p> <p>The Subcommittee convened on 9/21 to discuss the Ritz Carlton Extension on the 9<sup>th</sup> Amendment regarding owner occupancy restrictions for the condominium units and provided direction to staff. On 1/25 the Commercial Subcommittee met to discuss the 10.7 acre Dolemo property across from the Atrium regarding a proposed mix use project. An update on other pending commercial projects was also provided.</p> <p>The subcommittee met in May to discuss a possible new building in Monterey Marketplace Phase II. An update was also provided on other projects including the Cove site and White Brothers Property on Monterey.</p>	Exempt from Brown Act as an advisory committee.

## City Manager's Report

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**COUNCIL SUBCOMMITTEES WITH WORK IN PROGRESS**

GROUP	MEMBERS INCLUDE	STATUS	SUBJECT TO THE BROWN ACT
<p>Eisenhower Medical Center Subcommittee</p> <p><small>Formed 4-19-07 Council meeting</small></p>	<p><u>Council:</u> Mayor Weill Councilmember Hobart</p> <p><u>Staff Assistance:</u> City Manager Bynder Planning Mgr. Kopp EMC Representatives: Aubrey Serfling, President &amp; CEO Ali Tourkaman, VP, Facilities &amp; Construction</p>	<p><u>Assignment:</u> To work cooperatively with representatives of Eisenhower Medical Center to ensure an effective partnership between EMC and the City on various concerns and topics of interest.</p> <p><u>Status:</u> (06-30-16) No meeting occurred the second quarter of 2016.</p>	<p>Subject to the Brown Act as a standing committee.</p>
<p>General Plan Update Subcommittee</p> <p><small>Formed 10/13/15</small></p>	<p><u>Council:</u> Councilmember Hobart Councilmember Kite</p> <p><u>Staff Assistance:</u> Planning Mgr. Kopp City Manager Bynder Sr. Planner Gleim</p>	<p><u>Assignment:</u> To provide direction to the staff on the General Plan (technical) update.</p> <p><u>Status:</u> (06-30-16) The GPA Subcommittee met on October 13, 2015 to review staff's proposed task/timeline and provide feedback. The subcommittee met again on March 2, 2016 to review the RFP for General Plan Update consultant services and assist in the required CEQA documents. The Subcommittee met April 18, 2016 to review the short list RFP's and hold interviews. On July 19<sup>th</sup>, staff met with the subcommittee to discuss/receive direction on the Arts and Cultural Element.</p>	<p>Exempt from Brown Act as an advisory committee.</p>
<p>Golf Club Subcommittee</p> <p><small>Formed 9-19-02 Council meeting per an email of 9/8/08 from then Mayor Meepos.</small></p>	<p><u>Council:</u> Mayor Weill Councilmember Kite</p> <p><u>Staff Assistance:</u> City Manager Bynder Contract Specialist Griego</p>	<p><u>Assignment:</u> Golf Club for residents implemented January 1, 2003. Reconvene periodically to consider program modifications, terms and conditions of contract with provider, fees charged, etc.</p> <p><u>Status:</u> (06-30-16) Membership fees increased to \$84.00 for calendar year 2016. The Westin is required to submit to the City names and addresses of Rancho Mirage members who renew their memberships so that those members will not have to come to City Hall to renew memberships; the expiration date of the Agreement is December 31, 2016 with the option to renew.</p>	<p>Exempt from Brown Act as an advisory committee.</p>
<p>McCallum Theatre Subcommittee</p> <p><small>Formed 11-21-02 Council meeting</small></p>	<p><u>Council:</u> Mayor Weill Councilmember Kite</p> <p><u>Staff Assistance:</u> City Manager Bynder Mgt Analyst Wilson</p>	<p><u>Assignment:</u> Provide direction in implementation of a funding agreement with McCallum Theater.</p> <p><u>Status:</u> (06-30-16) No activity this quarter.</p>	<p>Exempt from Brown Act as an advisory committee.</p>
<p>Mobilehome Liaison Subcommittee</p> <p><small>Formed 03-17-05 Council meeting. At 04-21-05 Council meeting it was noted that Ron Meepos had replaced Harvey Gerber.</small></p>	<p><u>Council:</u> Mayor Weill Councilmember Hobart</p> <p><u>Community Member:</u> Mobilehome Park representative(s) to be invited as necessary.</p> <p><u>Staff Assistance:</u> City Attorney Quintanilla Econ. Dev. &amp; Mktg Dir. Smith</p>	<p><u>Assignment:</u> Promote communication and develop a productive working relationship between mobilehome park HOAs, mobilehome park owners and residents of mobilehome parks. Also develop an enforcement system to carry out the Mobilehome Fair Practices Commission decisions and findings.</p> <p><u>Status:</u> (06-30-16) No activity to report.</p>	<p>Subject to the Brown Act as a standing committee.</p>
<p>Public Safety Subcommittee</p> <p><small>Formed on 6/16/13 Council Meeting</small></p>	<p><u>Council:</u> Mayor Weill Councilmember Smotrich</p> <p><u>Staff Assistance:</u> Dir. of Admin. Svcs. Hagerman</p>	<p><u>Assignment:</u> To meet, discuss and advise on public safety issues, programs, matters and fiscal matters.</p> <p><u>Status:</u> (06-30-16) The subcommittee met during the FY 16-17 budget process and reviewed staffing levels. The subcommittee approved the new two-year agreement for fire services with CalFire and the County.</p>	<p>Exempt from Brown Act as an advisory committee.</p>

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**COUNCIL SUBCOMMITTEES WITH WORK IN PROGRESS**

<b>GROUP</b>	<b>MEMBERS INCLUDE</b>	<b>STATUS</b>	<b>SUBJECT TO THE BROWN ACT</b>
<p>Section 19 Specific Plan Subcommittee</p> <p>Formed 12-15-05</p>	<p><u>Council:</u> Mayor Weill Councilmember Hobart</p> <p><u>Staff Assistance:</u> City Manager Bynder Planning Mgr. Kopp Dir. of Public Works Sambito Econ. Dev. &amp; Mktg Dir. Smith</p>	<p><u>Assignment:</u> To meet with staff, consultant and invited property owners for the development of a Specific Plan in Section 19. This has now been drafted.</p> <p><u>Status: (06-30-16)</u> The Subcommittee has been meeting with City staff and representatives from CVWD and Quorum Realty Funds to discuss the status of infrastructure development in Section 19. Staff has met on multiple occasions with Tom Noya to discuss the application contents required for processing the requested Development Agreement, Specific Plan Amendment and Environmental Assessment. The Subcommittee has also met several times to discuss the D.A. On 11/2 the Subcommittee met with staff, Mr. Noya and CVWD to discuss amendment of the "agreement" and to get an update on the Mission Hills trunk line/reservoir project. On 2/17 the Section 19 Subcommittee met to discuss infrastructure related issues. On April 20<sup>th</sup>, the Subcommittee met to discuss the Section 19 Development Agreement and provide additional direction to staff.</p>	Exempt from Brown Act as an advisory committee.
<p>Section 30 Planning Subcommittee</p> <p>Formed 5-20-10 Council Meeting</p>	<p><u>Council:</u> Mayor Weill Councilmember Hobart</p> <p><u>Staff Assistance:</u> City Manager Bynder Planning Mgr. Kopp Dir. of Public Works Sambito Econ. Dev. &amp; Mktg Dir. Smith</p>	<p><u>Assignment:</u> To review future development alternatives in Section 30, including property owned by the City of Rancho Mirage.</p> <p><u>Status: (06-30-16)</u> No recent meetings have been held.</p>	Exempt from Brown Act as an advisory committee.
<p>Section 31 Subcommittee</p> <p>Formed 9-14-04 by memo from Ron Meepos</p>	<p><u>Council:</u> Councilmember Hobart Councilmember Smotrich</p> <p><u>Staff Assistance:</u> City Manager Bynder City Attorney Quintanilla Planning Mgr. Kopp City Engineer Enos</p>	<p><u>Assignment:</u> To discuss terms and conditions of a settlement agreement and development agreement between the City and property owners to allow a Partition Agreement to proceed.</p> <p><u>Status: (06-30-16)</u> No recent meetings have been held.</p>	Exempt from Brown Act as an advisory committee.
<p>Senior Citizen Advisory Subcommittee</p> <p>Formed 9-20-07 by memo from Mayor Hobart</p>	<p><u>Council:</u> Mayor Weill Mayor Pro Tem Townsend</p> <p><u>Community Member:</u> Resident(s) of Housing Authority projects</p> <p><u>Staff Assistance:</u> Econ. Dev. &amp; Mktg Dir. Smith</p>	<p><u>Assignment:</u> To continue the Council's liaison with the senior community.</p> <p><u>Status: (06-30-16)</u> No activity to report.</p>	Subject to the Brown Act as a standing committee.
<p>Special Assistance Funds (SAF) Subcommittee</p> <p>Formed 7-18-02 Council Meeting 10-28-04 Ron Meepos appointed Harvey Gerber to serve in his place. 10-20-05 Council appointed Richard Kite to fill vacancy created by the resignation of Gerber.</p>	<p><u>Council:</u> Mayor Weill Councilmember Smotrich</p> <p><u>Staff Assistance:</u> Contract Specialist Griego</p>	<p><u>Assignment:</u> Review and recommend changes in policies and evaluation criteria. Review submitted applications for funds and report back to Council with funding allocation recommendations.</p> <p><u>Status: (06-30-16)</u> The FY 16-17 application process will begin July 1, 2016.</p>	Exempt from Brown Act as an advisory committee.
<p>Sphere of Influence (SOI) Subcommittee</p> <p>Formed 06-07-06 Special Council Meeting</p>	<p><u>Council:</u> Councilmember Hobart Councilmember Smotrich</p> <p><u>Staff Assistance:</u> City Manager Bynder Planning Mgr. Kopp</p>	<p><u>Assignment:</u> Review and analyze information and data related to City's Sphere-of-Influence (SOI).</p> <p><u>Status: (06-30-16)</u> Staff met with the subcommittee in January to provide an update on the proposed Section 24 projects being let by the Tribe (ACBCI) including the 3240 acre Pulte homes project. Staff met with Pulte</p>	Exempt from Brown Act as an advisory committee.

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**COUNCIL SUBCOMMITTEES WITH WORK IN PROGRESS**

GROUP	MEMBERS INCLUDE	STATUS	SUBJECT TO THE BROWN ACT
		<p>Homes on January 5<sup>th</sup>, and we provided an update to the Subcommittee on the proposed application and status of the tribe processing the Specific Plan and EIR. We met again in March with Pulte Homes to discuss their annexation proposal. Based upon the direction of the SOI Subcommittee a letter was drafted that reiterated the City's position that all of Section 24 should be annexed to the City at the same time. The tribe has not changed their position and does not wish to be annexed at this time. As of late November, Pulte had contacted County Planning and they are currently working with the county to continue processing their request. On January 11, 2016, staff received a Notice of Preparation for an EIR for a project located within the county. Comments were provided on 2/14 consistent with previous discussions. The Subcommittee met the week of June 6<sup>th</sup> to discuss the Pulte Annexation and contents of the Development Agreement.</p>	
<p><b>Sustainability Subcommittee</b></p> <p><small>Name changed from Solid Waste/ Recycling Subcommittee to Sustainability Subcommittee at 6-25-09 Council Meeting. Formed 6-17-04 Council Meeting</small></p>	<p><u>Council:</u> Mayor Weill Mayor Pro Tem Townsend <u>Staff Assistance:</u> City Manager Bynder Mgt Analyst Wilson</p>	<p><u>Assignment:</u> Meet on an as-needed basis to discuss issues related to sustainability. <u>Status:</u> (06-30-16) No activity this quarter.</p>	<p>Exempt from Brown Act as an advisory committee.</p>
<p><b>Tourism, Marketing and Special Events Subcommittee</b></p> <p><small>Formed 1-2005 by Ron Meepos; modified in conjunction with Marketing Plan approved by City Council in 12-2007.</small></p>	<p><u>Council:</u> Councilmember Hobart Councilmember Smotrich <u>Staff Assistance:</u> City Mgr. Bynder Econ. Dev. &amp; Mktg Dir. Smith</p>	<p><u>Assignment:</u> Develop a theme for and oversee the production of the City's marketing strategies, communication, and public relations activities, both external and internal. Oversee the development and implementation of printed support materials and website services for City business and tourism promotions. Oversee social media campaigns as well as the production and placement of television commercials. Management the media and coordinate public relations activities. Management the city's special event and filming permit process. Produce the annual Art Affaire. <u>Status:</u> (06-30-16) Committee met to discuss program schedule and related details for the Amphitheater at Rancho Mirage Community Park. Staff is working to schedule a meeting to discuss an amphitheater use policy &amp; upcoming music series.</p>	<p>Exempt from Brown Act as an advisory committee; related Tourism Advisory Committee subject to the Brown Act as a standing committee.</p>
<p><b>Zoning Ordinance Update Subcommittee</b></p> <p><small>Formed 11/08/10 by then Mayor Kite</small></p>	<p><u>Council:</u> Councilmember Hobart Councilmember Kite <u>Staff Assistance:</u> Planning Mgr. Kopp</p>	<p><u>Assignment:</u> To meet with staff pursuant to Municipal Code Section 17.02.030 to discuss a list of potential corrections, clarifications, interpretations and recommended updates to the Zoning Ordinance (Municipal Code Title 17) <u>Status:</u> (06-30-16) In October 2015, the City Council approved changes to the minimum lot sizes in residential zoning districts. Following a Commercial Subcommittee meeting, staff briefly discussed a proposed amendment with the Zoning Subcommittee restricting the height and placement of rear yard landscaping when adjacent to existing residences. The subcommittee gave feedback on the proposed Ordinance. The ordinance was approved by City Council and went into effect in December 2015. On 1/26 the Zoning Subcommittee met to discuss White Bros' property proposed office development and related zone change on Monterey to provide direction and ensure that the</p>	

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**COUNCIL SUBCOMMITTEES WITH WORK IN PROGRESS**

GROUP	MEMBERS INCLUDE	STATUS	SUBJECT TO THE BROWN ACT
		applicant has shared dialog with the residents of Versailles. On 3/21 the Subcommittee discussed and provided direction to staff regarding a proposed ACBCI Historic Preservation policy memo which could affect our application procedure prescribed under the Municipal Code and provided direction to staff. On June 25 <sup>th</sup> staff met with the Subcommittee to discuss placing limitations on future age restricted communities in Rancho Mirage and provide staff with direction. The Subcommittee was also provided an update of the White Brothers Project.	

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