

# **CITY OF RANCHO MIRAGE**



September 8, 2014

## **CITY OF RANCHO MIRAGE ADDENDUM NO. 2**

### **REQUEST FOR PROPOSALS FOR HEATING, VENTILATION, & AIR CONDITIONING (HVAC) MAINTENANCE SERVICES**

#### **TO ALL PROSPECTIVE BIDDERS:**

The following changes, corrections, and clarifications shall be made a part of the Request For Proposals ("RFP") and contract documents:

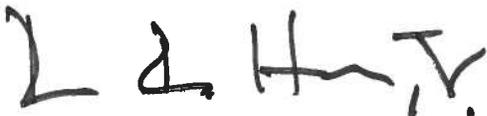
1. The City Hall Carrier Chiller shall undergo an annual inspection and servicing during the month of January that shall consist of an oil analysis, megger testing of all motors, brushing and flushing condenser tubes as well as any other manufacturer's recommended annual servicing.
2. The Library Danfoss Turbocor Chiller shall undergo an annual inspection and servicing during the month of February that shall include replacement of condenser head gaskets, megger test all motors, brushing and flushing condenser tubes as well as any other manufacturer's recommended annual servicing.
3. All boilers shall receive annual inspections and manufacturer's recommended annual servicing, including combustion analysis, burner cleaning, and replacement of hot surface igniter and flame sensor.
4. City Hall and Library condenser water cooling towers shall undergo annual inspections and manufacturer's recommended annual servicing, including verifying and testing all safeties, check and clean strainers, bleed overflow and perform positive drain operation.
5. The City Yard evaporative cooler pads shall be changed on an as-needed basis rather than quarterly as shown on the filter list included with Addendum No. 1.

\*\*\*\*\*END ADDENDUM NO. 2\*\*\*\*\*

All other RFP requirements stay the same.

**ALL PROPOSERS SHALL ACKNOWLEDGE RECEIPT OF THIS ADDENDUM NO. 2 AND ITS ATTACHMENTS BY SIGNING THE ATTACHED RECEIPT SHEET AND SUBMITTING THE SIGNED SHEET WITH THEIR BID PROPOSAL. FAILURE TO COMPLY MAY BE CAUSE TO CONSIDER THE BID PROPOSAL NON-RESPONSIVE.**

Sincerely,

A handwritten signature in black ink, appearing to read "B. B. Harry Jr." with a stylized flourish at the end.

Bruce B. Harry Jr.  
Director of Public Works

# ADDENDUM RECEIPT SHEET

## ADDENDUM NO. 2

**TO: CITY OF RANCHO MIRAGE  
DIRECTOR OF PUBLIC WORKS**

**RE: REQUEST FOR PROPOSALS FOR HEATING, VENTILATION, & AIR  
CONDITIONING (HVAC) MAINTENANCE SERVICES**

Receipt of Addendum No. 2 and its attachments is hereby acknowledged.

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**THIS PAGE TO BE ATTACHED TO YOUR BID.  
FAILURE TO ATTACH THIS PAGE TO YOUR BID MAY BE  
CAUSE TO CONSIDER YOUR BID PROPOSAL  
NON-RESPONSIVE**