



RANCHO MIRAGE COMMUNITY PARK

(formerly Whitewater Park)

Group/Event Permit

Located at 71-560 San Jacinto Drive *(no mail delivery)*

Rancho Mirage, CA 92270

The following rules and regulations have been developed to assure that the Rancho Mirage Community Park is used in a responsible manner and that the public investment in this park is adequately safeguarded. It is the intent of the City of Rancho Mirage to operate this park so that, to the extent possible, the needs of the citizens of the community are met. Accordingly, the park will be made available to groups on the basis of the following priorities:

1. City of Rancho Mirage groups.
2. Nonprofit civic, fraternal, and social groups within and confined to the City of Rancho Mirage.
3. Neighboring cities' groups.

APPLICATION FOR USE OF FACILITY

Groups of more than 35 persons may only use the park after obtaining a Park Use Permit issued under the terms of Section 8.26.040 of the City's Municipal Code. Groups of 35 or fewer persons are not required to submit an application. Regardless of the number of people, if any special equipment is to be used (e.g. "jumper" or "bounce house"), a permit will be required, along with appropriate insurance coverage **obtained** and **paid** for by the applicant or the jumper company. (**Note:** It is very difficult to find insurance coverage for jumpers and, when available, it may be costly.)

1. Application for use of the Rancho Mirage Community Park shall be made in writing on the form provided by the City at least fifteen (15) working days prior to use and submitted to the City's Marketing & Events Specialist provided that this requirement may be waived in exceptional special cases by the Marketing & Events Specialist.
2. Requested dates will be held tentatively for five (5) working days only, pending receipt of written application. If written application is not submitted within that time, requested dates will automatically be canceled.
3. Applications will not be accepted more than three (3) months in advance of use.
4. Each nonprofit, civic, fraternal, and social group will be limited to using the facility not more than once a month.
5. All applications for any use of the park, whatsoever, are subject to approval of the Marketing & Events Specialist, who shall have the right to deny use to any applicant. Said denial may be appealed to the City Council.

REASONS FOR DENYING APPLICATION

The Marketing & Events Specialist may deny an applicant the privilege of using the park, even if it is otherwise available, for the following reasons:

1. Applicant's violation of the conditions of Park Use Permit (current or prior permit).
2. Applicant's violation of the rules and regulations of the City of Rancho Mirage relating to the park.
3. Failure to cooperate with City staff.
4. Previous incidents wherein use of the park resulted in damage to or misuse of the park.
5. The existence of any of the above conditions at other facilities not owned by the City of Rancho Mirage.
6. Proposed use of park is excessive in relation to park facilities and capacity.
7. Scalping, watering or reseeding of turf at park (typically October).

DEPOSITS AND FEES

Application Fee: None

Cancellations: Cancellations of group gatherings should occur twenty-four (24) hours prior to the scheduled use of the park. In the event of cancellation by the City, notice will be given as far in advance of the scheduled use as is possible under the circumstances.

Cleaning and Security Deposit: As determined by the Marketing & Events Specialist, but typically not required for small events such as birthday parties.

Insurance: As determined by the Marketing & Events Specialist (typically only needed if special equipment such as a jumper will be used at the event).

Electrical outlets are available in certain parts of the park. If your use requires electricity, you have to let the City know in advance so the outlets can be activated.

All applicants shall clean-up the park at the conclusion of their event. Applicants are expected to leave the park in the condition in which it was found. If the services of the City custodian are needed to clean the park after it has been used, the applicant will be billed the cost of custodial expenses incurred by the City.

If you have any questions, please call Rancho Mirage City Hall at (760) 324-4511.

Mail or drop off application to:

City of Rancho Mirage.
Attn: Marketing & Events Specialist
69-825 Highway 111
Rancho Mirage, CA 92270

If you prefer, you may fax your completed application to (760) 324-9851.



PARK AND FACILITY USE REGULATIONS

1. Groups exceeding 35 in number are required to apply for and obtain a Park Use Permit from the City at least fifteen (15) working days prior to the proposed use.
2. Any event using special equipment (e.g. "jump house") will require a permit, along with the appropriate insurance coverage, regardless of the number of people projected to attend the event.
3. Park areas cannot be reserved for exclusive use of any one group or individual, and access to the area by the general public must be available at all times.
4. All City parks are closed between the hours of 9:00 p.m. until 6:00 a.m.
5. All motor vehicles are restricted to roadways and parking areas provided. The speed limit for vehicles shall be ten miles per hour.
6. Glass containers of all kinds are prohibited in all park areas.
7. The selling, renting, or offering for sale or rent of any merchandise, article, or anything whatsoever, and the practice, or conduct or solicitation for any trade, occupation, business or profession or services whatsoever is prohibited. Park property may not be used for any commercial purpose except when special permission has been granted as part of the Park Use Permit process.
8. The City cannot modify maintenance scheduled to accommodate events in public parks. Maintenance activities are normally scheduled between 6:00 a.m. and 3:00 p.m. on weekdays.
9. Amplified music and/or voice projection is prohibited, except when special permission has been granted as part of the Park Use Permit process. Loud or boisterous behavior may be followed by a request to leave the park.
10. All fire must be contained within fixed barbecues provided on the park premises.
11. It is the responsibility of the pet owner to pick up pet feces. **NO EXCEPTIONS WILL BE MADE.** Pets must be restrained on a leash at all times.
12. Picking flowers, climbing trees, removing and/or damaging trees, plants, and shrubs is prohibited.
13. Riotous, offensive, threatening, abusive, and indecent conduct is prohibited and will be reported to the Riverside County Sheriff's Department.
14. No overnight parking or camping on park grounds or in parking lots.



CAUTION!!!

In the past, Rancho Mirage Community Park has experienced some infestation by Red Imported Fire Ants and the City has taken action to remove this pest from the park. Fire ants are reddish-brown and 1/16th to ¼ inch long with a sting that burns. Fire ants build mounds that look like sand or dirt piles (not to be confused with gopher mounds) ranging in size from a golf ball to a basketball.

To help your child or pet avoid fire ants, please check carefully for the presence of ants and their mounds. Be especially careful around the ball field and play fire engine. Avoid disturbing any mounds or fire ants that you may see!!



**APPLICATION FOR GROUP USE OF
RANCHO MIRAGE COMMUNITY PARK**
(formerly Whitewater Park)

NOTE:

Park facilities are available on a first-come, first-serve basis. Approval **does not** reserve specific facilities nor guarantee their availability. Applicants should plan on getting to the park well in advance of their event to “stake out” their area. For example, an applicant wishing to have a birthday party starting at noon, should plan on showing up 1-2 hours ahead of that time to stake out the area where they wish to have their party.

1. Name of Applicant _____
2. Address of Applicant _____
3. Date of Use _____
(Day of Week) (Month, Day, Year)
4. Time of Use _____ am/pm to _____
5. Anticipated maximum attendance is estimated at _____
6. Describe activities planned during group use _____

7. Will special equipment be used for this gathering? Yes No If yes, describe: _____

8. Will you need to use electrical outlets? Yes No
9. Is an admission charge to be made or money collected? Yes No Amount \$ _____
10. Is the purpose of the event to raise money beyond the expense of this gathering? Yes No
If yes, for what purpose is the money being raised? _____
11. Does the applicant have a state and local sales tax permit? Yes No Not applicable
12. Is applicant nonprofit? Yes No Not applicable
13. Name, telephone number, and address of person making application:
Name _____ Telephone # 8 am to 5 pm _____
Address _____ Telephone # after 5 pm _____
E-mail _____

14. If application is for a club or organization, official capacity of person making application _____

15. The undersigned (applicant) has received and understands the Rules and Regulations for the use of Rancho Mirage Community Park and certifies that the information given in this application is true and correct:

Signed _____ Date _____

Please Print Name _____

Please mail or drop off completed application to:

City of Rancho Mirage
Attn: Marketing & Events Specialist
69-825 Highway 111
Rancho Mirage, CA 92270

If you prefer, you may fax your application to (760) 324-8830

For Staff/Internal Use Only

Application taken by: _____ Date: _____

Clearances, licenses, and certificates needed:

Police Clearance: Yes No

Insurance Certificate: Yes No

Other: _____

Routed to Facilities Manager: Yes No

Gathering or event approved by: _____

Marketing & Events Specialist