



Community Development Department • 69-825 Highway 111 • Rancho Mirage, CA 92270

Phone: 760-328-2266 • Fax: 760-324-9851

SIGN PERMIT APPLICATION

APPLICANT:

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ Email: _____
Fax: _____

LEGAL OWNER:

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ Email: _____
Fax: _____

REPRESENTATIVE/CONTACT PERSON:

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ Email: _____
Fax: _____

Please send correspondence to (check one) Applicant Property Owner Representative/Contact

BUSINESS LICENSE NUMBER (Required)

License Number

Expiration Date

Project Address: _____ Name of Project: _____

Existing General Plan/Zoning: _____ Existing Land Use _____

Assessor's Parcel Number(s) _____ Acres/Sq.Ft. _____

Legal Description: _____

Project Summary: _____
(REQUIRED)

Any false or misleading information shall be grounds for denial

If Not Legal Owner, Notarized Authorization From Owner of Record Must Be Attached.

Wet Ink Signature

Print Name

Date

OFFICE USE ONLY

CASE NUMBER: SIG _____ RELATED CASE NUMBER: _____

FILINIG FEE: \$ _____ RECEIPT NUMBER: _____ CHECK NUMBER: _____

DATED SUBMITTED: _____ SUBMITTED TO: _____

SUBMITTAL REQUIREMENTS

SIGN LOCATION

Proposed Sign Location: _____

(If no address - describe location)

SIGN SIZE AND MATERIALS

1. Sign Face Only (**not** including framework, bracing or foundation).

Height _____ Width _____ Total Square Footage _____

2. Overall sign (including framework, bracing or foundation).

Height _____ Width _____ Total Square Footage _____

3. Letter Size(s): _____ Sign Color(s): _____ Letters _____ Background _____ Logo _____ Frame _____

4. Sign Height Above Grade: _____ Illumination: Interior _____ Exterior _____

Individual Signs

1. Plans drawn in detail to show the dimension, design, structure, location, relevant landscaping, illumination, material and color of each sign. One application may include multiple signs on the same lot.
2. A materials board or sign sample that is an accurate representation of proposed colors, style and material.
3. Applicable Fees. (Permits and fees are not required for 1) residential real estate and other pole signs not exceeding three square feet, 2) real estate or other pole signs on vacant commercial property.
4. **PLANNING COMMISSION REVIEW: Individual signs exceeding twenty (20) square feet in area require Planning Commission review. Fifteen (15) 11" x 17" set of colored exhibits will be necessary for submittal.**

FINDINGS

Section 17.28.050 Findings for Signs that exceed twenty square feet (20 s.f.)

- A. The sign is one allowed within the subject zoning district and complies with all of the applicable provisions of this Zoning Ordinance;
 - B. The sign is restrained in size and design and, as an identification device, does not excessively compete for the public's attention and is the minimum amount of signage necessary to achieve the purposes of this Chapter;
 - C. The sign color, height, materials, placement, shape, size, and texture are harmonious with the design of the structure, property, and neighborhood of which it is a part;
 - D. The sign's illumination is at the lowest possible intensity, which ensures adequate identification and readability, and is directed solely at the sign or is internal to it; and
 - E. The sign is not detrimental to the public interest, health, safety, or welfare.
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**** IMPORTANT ****

Any determination or action taken by the Planning Commission to approve or disapprove an application may be appealed to the City Council by the applicant, Rancho Mirage citizen, or any person having an interest. Appeals must be filed with the City Clerk on an application form with the appeal-filing fee within ten (10) days of the date of Planning Commission action. (Appeals cannot be filed if the City Council is the approving body.)